

Request to Increase Departmental Budget Dollars

Effective October 1, 2015 (Resolution # 15-2922), the City Administrator and Council President must pre-approve all increases of departmental budget dollars prior to expenditure of funds or submission to council. Categories consist of Personnel, Capital Equipment and Operational Expense. After the City Administrator and Council President give approval, the request must go to council approval prior to the expenditure of funds. Form must be provided to City Clerk, so she can obtain signatures at the council meeting.

Instructions:

Complete items below and submit to the City Administrator and Council President. Once the request is approved, a Resolution must be submitted in Legistar requesting the Mayor and Council to amend the budget.

Department Head Thurston Bullock
Department Police
Budget Category Operational


Signature

Date Submitted 18-May

If Personnel Accounts, Approval from Human Resources Director is required.

Signature & Date

Reason for Increase:

Received unbudgeted donation funds in the amount of \$500.00 from Walmart Store #904 to be used towards the purchase
of reading material/books required for the promotional testing process.

This will have a net effect of \$0.

Amounts of Funds Needed	Account Number & Name
<u>\$ 500.00</u>	<u>100-2010-6049 Supplies</u>
_____	_____
_____	_____
_____	_____

Approval by City Administrator

Signature

Date

Approval by Council President

Signature

Date

Finance Department Use Only:

Budget Adjustment Posted:

Resolution # _____

Signature

Date

***** THIS COMPLETED DOCUMENT MUST BE ATTACHED TO AGENDA REQUEST IN
LEGISTAR *****

Received
✓ 5/18/22

PD Duster from Walmart
Dusty Duster
Walmart
Walmart
Walmart

251-943-3400 Mr: WANDA
2200 S MCKENZIE ST
FOLEY AL 36535
ST# 00904 OP# 000072 TR# 63 TR# 05864
SHOPPING CARD TEND 500.00
CHANGE DUE 500.00
SHOP CARD REDEMPTION
ACCOUNT *****0633
APPR. CODE = 530270
REF #0426982
Beg Bal 500.00
05/18/22 14:06:14
Tran Amt 500.00
End Bal 0.00



Walmart



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05/18/22 14:06:17

Give us feedback @ survey.walmart.com
Thank you! ID #: 7RFNC79SKNK

Walmart ✱

251-943-3400 Mgr: WANDA
2200 S HICKENZIE ST
FOLEY AL 36535

ST# 00904 QP# 000008 TE# 91 TR# 06747
WM GIFT CARD 087458600949 500.00 0
SUBTOTAL 500.00
TOTAL 500.00
CASH TEND 500.00
CHANGE DUE 0.00

SHOP CARD ACTIVATION 500.00
ACCOUNT 619636666483***
TC# 8623 1538 0745 1222 0224



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City of Foley
407 E. Laurel Ave
Foley, AL 36535

Receipt Number: 00052597

Cashier Name: Logan Eberly

Terminal Number: 15

Receipt Date: 5/19/2022 3:34:14 PM

Trans Code: 2.3000 - P.D. Admin Deposit

Name: Walmart Donation

\$500.00

Product: P.D. Admin Deposit

Description: Walmart Donation to PD

GL Account: 100-2010-4651 - Donations-Police

Amount: \$500.00

Walmart Donation 500.00

100-2010-4651 -500.00

Total Applied Amount: \$500.00

Payment Method: Cash

Payor: Walmart Donation

Reference:

Amount: \$500.00

Total Payment Received: \$500.00

Change: \$0.00