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November 5, 2014

Ms. Sandra Pate
Assistant City Administrator/HR Director
City of Foley
P.O. Box 1750
Foley, AL 36536

Dear Ms. Pate:

We have evaluated the position listed below for the purpose of determining the appropriate pay grade and the pay range. The data content and the data source used to analyze and evaluate the position was from the position questionnaire provided by the City. We have developed a job description for the job and are forwarding it along with this letter.

In accordance with the foregoing, the job code, the job title, recommended pay grade and FLSA status for the position are as follows:

<u>Job Code</u>	<u>Job Title</u>	<u>Recommended Pay Grade</u>	<u>FLSA Status</u>
2811	Library Computer Lab Manager	15	Exempt

Please advise if further information is desired.

Sincerely,

Earnest R. Archer

Earnest R. Archer, Ph.D., P.E., SPHR
President