

Capital Purchase Worksheet

Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval.

Submitted by: John Graham

Date Submitted: 2/23/2024

Is this purchase listed as a capital purchase in the approved budget? Yes

What amount is approved in the budget for this purchase? \$65,000

Description of the item and why the item is needed at this time.

Water truck - Current water truck is 2012 and showing age with no back up. Our current back up truck (#5050-21; 2003) was involved in an accident last year and was totalled.

Can your job be performed without the purchase of this item? Please explain below.

Back up water truck capability will be needed in addition to primary for late spring, summer, 2x days, and drought seasons when one is not enough to cover many additional areas not typically needed. Ex. Event Center trees, construction site adjacent trees

Have you obtained any quotes on the purchase to determine if it will come in, at, or below budget? If so, please attach.

It will come in under budget \$63,615; quote attached.

Is this to replace a current capital asset? Yes

#5050-21; 2003 F-350

How do you plan to dispose of the item that is being replaced?

Auction

Approval by City Administrator

Signature and Date

Approval by Council President

Signature and Date

*****THIS COMPLETED FORM MUST BE ATTACHED TO THE AGENDA ITEM IN LEGISTAR*****