



Meeting Minutes - Draft

City Council

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Monday, March 18, 2019

4:00 PM

Conference Room

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Work Session

Call to Order

Council President Wayne Trawick called the March 18, 2019 Work Session to order at 4:00 p.m.

Roll Call

All Council Members were present. Also present: City Administrator Mike Thompson, City Clerk Katy Taylor, Sandra Pate, LaDonna Hinesley, David Wilson, Leslie Gahagan, Miriam Boutwell, Chad Christian, Gary Schrader, Taylor Davis, Joey Darby, David Thompson, Daniel Hudson, Rachel Keith, Kevin Carnley, John Graham, Pam Harris, Don Dukemineer, Tom DeBell, Tonya Gebhart, Tommy Gebhart, Randy LeDrew, David Vosloh, Charles Weber, Francis Holk-Jones, and Press Representative Jessica Vaughn.

Discussion Items

[19-0130](#)

Discuss Juniper Street Extension 80' Right of Way

City Engineer Chad Christian reported to the Council that there is a need for a 100 foot right of way rather than the originally planned 80 foot right of way and there is a need to find an agreement with the adjacent developers. Mr. Christian reported to the Council that the Engineering Department is seeking their guidance in moving forward with this project. Mr. Christian reported that the project does not make sense to be completed in phases, however, the funding is not there to fully fund the project at one time. Council Member Ralph Hellmich reported to the Council that the east and west property owners are in disagreement on the direction the extension should take. Mr. Christian reported to the Council that he has requested the proposal fees for the full project. There was a consensus to explore the options for continuing this project after the proposal has been received. There was no further discussion on this item.

[19-0144](#)

Discuss Placing Civic Club Emblems on Website

Marketing Director LaDonna Hinesley reported to the Council that she has explored the options for showcasing civic organizations on the City of Foley Gateway signs. Mrs. Hinesley reported to the Council that it was difficult to find

an attractive example of this being done from other cities and there are several concerns, such as readability and maintenance. Mrs. Hinesley reported to the Council that an alternative would be to create a slider or page on the City of Foley website. This would allow time to read the information and allow for the ability to place contact information. Mayor John Koniar reported to the Council that adding the civic club information to the website, particularly a page, would be a great option to allow contact with the organizations. Council Member Charlie Ebert reported to the Council that it is becoming less important for individuals to see the signs as technology develops and the information is more readily available online. There was a consensus to move forward with placing the civic club emblems on the City of Foley website rather than at the gateway corridors. There was no further discussion on this item.

### [19-0145](#)

#### DISCUSS PAVEMENT ASSESSMENT

**Attachments:** [Pavement Assessment Update Sheet](#)

City Engineer Chad Christian reported to the Council that Volkert has provided a proposal to update the pavement assessment plan. Mr. Christian reported to the Council that everything from the previous plan has been accomplished. Mr. Christian reported to the Council that the new plan would utilize new software to evaluate the streets, prioritize, and rank the streets based on their needs. Mr. Christian reported to the Council that the cost for this assessment would be \$51,500 and has not been included in the resurfacing plan. City Administrator Mike Thompson reported to the Council that this ranking system was completed six years ago and allowed for resurfacing projects to be worked through methodically. Council Member Charlie Ebert reported to the Council that the process worked well as the City was able to work through a ranked list of projects. Chad Christian reported to the Council that this will need to be completed before next year. There was a consensus to bring this up to the next meeting for vote. There was no further discussion on this item.

### [19-0160](#)

#### Discuss Tree Planting Plan For Event Center

**Attachments:** [dwg181218vw FEC-IssueForBid](#)

Horticulturalist John Graham reported to the Council that this project will finish up the landscaping at the event center. The goals are to adhere to the City of Foley Ordinance, fill in vacant spots, cover exposed dirt, and glorify the entrance. Mr. Graham reported to the Council that seasonal flowerbeds would be added to front entrance by Pride Drive. City Administrator Mike Thompson reported to the Council that the project has been approved by the cooperative district and that nothing is necessary of the Council at this time. Mr. Graham reported to the Council that the project is ready to begin and fully funded. There was no further discussion on this item.

## **Discuss Council Meeting Agenda of March 18, 2019**

19 0118 A Resolution to Terminate the Alabama Festival of Flavor Performance Contract and Reallocate Funds to Chicago Street Supper Club

There was a consensus to carry this item over to the May 6, 2019 Council Meeting Agenda.

**19 0134 A Resolution Accepting Right of Way Donation for the 9th Avenue Extension**

There was no discussion on this item, it remained on the agenda.

**19 0136 A Resolution to Set a Public Hearing to Consider Passage of an Ordinance Approving Petition for Annexation and Bringing Property in the Corporate Limits of the City of Foley Owned by David Vosloh**

There was no discussion on this item, it remained on the agenda.

**19 0137 A Resolution Approving the SE Quad Comprehensive Plan Update**

There was no discussion on this item, it remained on the agenda.

**19 0138 A Resolution to Appoint Proxy for AMIC's Annual Meeting**

There was a consensus to appoint Steve Wells as the Proxy for AMIC's Annual Meeting. There was no further discussion on this item, it remained on the agenda.

**19 0141 A Resolution to Renew Contract with Waste Pro of Florida, Inc. for Commercial Solid Waste Service**

City Administrator Mike Thompson reported to the Council that this is the final renewal option for Waste Pro of Florida, Inc. There was no further discussion on this item, it remained on the agenda.

**19 0142 A Resolution Approving A Capital Purchase of Three Tahoes and Related Equipment**

Police Chief David Wilson reported to the Council that this is the second half of a planned purchase. Chief Wilson reported to the Council that the first purchase was four 2018 Tahoes and this purchase will include three 2019 Tahoes. There was no further discussion on this item, it remained on the agenda.

**19 0143 A Resolution to Approve or Deny Business License Application**

Police Chief David Wilson reported to the Council that the Police Department recommends moving forward as the Police Department will continue researching the business. Fire Chief Joey Darby reported to the Council that the Fire Department recommends moving forward. There was no further discussion on this item, it remained on the agenda.

**19 0147 A RESOLUTION APPROVING ANNUAL RESURFACING PROJECT**

City Engineer Chad Christian reported to the Council that the project will include additions of Myrtle Avenue, Orange Avenue, and North Hickory Avenue. Mr. Christian reported to the Council that the estimate includes

\$654,877.50 for asphalt servicing and \$94,432.00 for design, testing, and inspection, this includes a contingency for fuel and asphalt pricing. There was no further discussion on this item, it remained on the agenda.

**19 0148 A RESOLUTION APPROVING ALDOT SR59 SIGNALIZATION IMPROVEMENTS**

City Engineer Chad Christian reported to the Council that this resolution will commit the City of Foley to the maintenance costs and executing the pass through funding agreement once it is received, waiting on the state to complete. Mr. Christian reported to the Council that this would update the signals, maintain on the same clock, and support future preemptive signals. There was no further discussion on this item, it remained on the agenda.

**19 0149 A Resolution Approving Application for FY2019 Alabama Historical Commission's Historic Preservation Funds Grant**

City Planner Miriam Boutwell reported to the Council that, if awarded, the grant would be used to expand the walking tour maps. This expansion would include information about founding families and potentially allow for there to be founding family actors to be included in the walking tours. There was no further discussion on this item, it remained on the agenda.

**19 0155 A Resolution to Approve Police Department Vehicles to be Deemed Surplus**

Police Chief David Wilson reported to the Council that the vehicles being deemed surplus are high mileage vehicles and one that has a blown engine. There was no further discussion on this item, it remained on the agenda.

**19 0156 A Resolution to Rescind Resolution 19 1048 RES Accepting Volkert Inc.'s Supplemental Agreement No. 4 for Engineering Services to Rehabilitate Access Taxiways at the Foley Municipal Airport and Accept Volkert Supplemental Agreement No. 4 (REVISED).**

Rachel Keith reported to the Council that the project cannot be completed as it was originally planned. Mrs. Keith reported to the Council that in order to complete the project the pavement will have to be completely removed first. The project will now be split into two phases with phase one being completed this year and phase to be completed next year. There was no further discussion on this item, it remained on the agenda.

**19 0157 A Resolution Authorizing Residential Sanitation Write Offs as Uncollectible in the Amount of \$771.70**

There was no discussion on this item, it remained on the agenda.

**19 0158 A Resolution Approving a Request to go to Bid and Purchase a Passenger Van for the Senior Center**

Pam Harris reported to the Council that currently on Senior Center trips it requires the use of the bus and several vehicles, this purchase will cut down on the need for extra vehicles. There was no further discussion on this item, it remained on the agenda.

**19 0161 A Resolution to Accept Grant for Phase I Bon Secour Headwaters Restoration**

Environmental Manager Leslie Gahagan reported to the Council that the National Fish and Wildlife Foundation funding has been awarded. Mrs. Gahagan reported to the Council that the \$1,527,477.00 for the first phase of the project will be used for design, property acquisition, and permitting. City Administrator Mike Thompson reported to the Council that it may be necessary to give the property owner a formal commitment. Mr. Thompson reported to the Council that an agenda item to authorize the Mayor to sign a commitment letter for the property owner could be added to the agenda. There was a consensus to add item 19-0169 to the March 18, 2019 Council Agenda to authorize the Mayor to sign a commitment letter for the purchase of the property. There was no further discussion on this item, it remained on the agenda.

**19 0162 A Resolution Declaring the Annexation of Various Islands By Legislative Annexation is for the Public Health and Good.**

There was no discussion on this item, it remained on the agenda.

**19 0167 A RESOLUTION ACCEPTING BURK KLEINPETER, INC. PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES AND AUTHORIZING MAYOR TO EXECUTE AGREEMENT**

City Engineer Chad Christian reported to the Council that this agreement is for the safety project work that will be completed on County Road 12 to offset turn lanes. Mr. Christian reported to the Council that there are two tasks for this project. The task one is the grant eligible portion for \$26,000 in engineering feeds, 90% of this will be covered by the grant. Task two includes design of everything not included in the safety grant for a total of \$62,200; the entire project cost is \$88,200. Mr. Christian reported to the Council that it is important that all phases be design at the same time; the Engineering Department is requesting \$88,200 to be authorized to allow for the design to be completed all at once.

## **Mayor's Comments**

Mayor John Koniar reported to the Council that the first Main Street event downtown was held on Sunday and had a good turnout.

## **Visitor's Comments**

There were no visitor's comments to report.

## **Adjournment**

Hearing no further comments, the Work Session adjourned at 5:07 p.m.