

## Request to Increase Departmental Budget Dollars

Effective October 1, 2015 (Resolution # 15-2922), the City Administrator and Council President must pre-approve all increases of departmental budget dollars prior to expenditure of funds or submission to council. After the City Administrator and Council President give approval, the request must go to council approval prior to the expenditure of funds.

### Instructions:

Complete items below and submit to the City Administrator and Council President. Once the request is approved, a Resolution must be submitted in Legistar requesting the Mayor and Council to amend the budget.

|                 |                  |
|-----------------|------------------|
| Department Head | Thurston Bullock |
| Department      | Police           |
| Budget Category | Capital          |
| Date Submitted  | 10/22/2020       |

If Personnel Accounts, Approval from Human Resources Director is required.

\_\_\_\_\_  
Signature & Date

### Reason for Increase:

Purchasing a new Patrol Tahoe to replace the totaled Unit 115 from Hurricane Sally. City of Foley is receiving a check from AMIC as a settlement of the total loss. Total funds received are \$21,775.00. Total cost of replacement is \$32,295.00. The Police Department is requesting an increase of \$32,295.00 to purchase the tahoe.

| Amounts of Funds Needed | Account Number & Name |
|-------------------------|-----------------------|
| \$ 32,295.00            | 100-2010-5100 Capital |
| \$                      |                       |
| \$                      |                       |

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Approval by City Administrator

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Approval by Council President

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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**Finance Department Use Only:**

Budget Adjustment Posted:

Resolution #

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\*\*\*\*\* THIS COMPLETED DOCUMENT MUST BE ATTACHED TO AGENDA REQUEST IN  
LEGISTAR \*\*\*\*\*