



City of Foley, AL

407 E. Laurel Avenue
Foley, AL 36535

Meeting Minutes - Draft

City Council

Monday, December 16, 2024

4:00 PM

Council Chambers

Work Session/Council Meeting

Call to Order

Council President Pro Tempore Charles Ebert, III., called the meeting to order at 4:00 pm.

Roll Call

All Council Members were present with the exception of Council President Wayne Trawick. Also present: Mayor Ralph G. Hellmich, City Administrator Mike Thompson, City Clerk Katy Taylor, Christi Watkins, LaDonna Hinesley, Guy Busby, Jeff Lee, Miranda Bell, Angela Sherman, Jamie Smith, Darrell Russell, Darrelyn Dunmore, Justin Blackwell, David Thompson, Thurston Bullock, Joey Darby and David Wilson.

Present: 4 - Vera Quaites, Rick Blackwell, Charles Ebert III and Richard Dayton

Absent: 1 - Wayne Trawick

Moment of Reflection

Pledge of Allegiance

Work Session Discussion

Additions/Removals/Carry-Overs

There were no removals or carry-overs to report.

A motion was made by Council Member Rick Blackwell, seconded by Council Member Richard Dayton, to add item 24-0754 and item 24-0756 to the agenda. The motion carried by an unanimous vote.

Consent Agenda

[24-0737](#)

Report of November, 2024, Approved and Paid Bills for the Record

Attachments: [2024-11 Approved & Paid Bills.Expense Approval Report](#)

A motion was made by Council Member Vera Quaites, seconded by Council Member Richard Dayton, that this Agenda Item be approved. The motion carried by an unanimous vote.

[24-0748](#)

Department Reports

Attachments: [Tax Report and Permit-Plan Review Dec 2024](#)
 [Nov. 2024 CDD Report](#)
 [November 2024 FD Report](#)
 [November 2024 PD Report](#)

A motion was made by Council Member Vera Quaites, seconded by Council Member Richard Dayton, that this Agenda Item be approved. The motion carried by an unanimous vote.

[24-0749](#)

Work Session/Council Meeting Minutes of December 2, 2024

Attachments: [Work Session. Council Meeting Minutes 12-02-2024](#)

A motion was made by Council Member Vera Quaites, seconded by Council Member Richard Dayton, to approve the Work Session/Council Meeting Minutes of December 2, 2024. The motion carried by an unanimous vote.

Ordinances

[24-0708](#)

(Second Reading) An Ordinance Amending Ordinance No. 1028-08 An Ordinance to Protect the Public Health, Safety, and Welfare by Providing Policies and Procedures For Usage At Public Parks Within The City of Foley

There was no discussion on this item.

A motion was made by Council Member Vera Quaites, seconded by Council Member Rick Blackwell, that this Ordinance be approved on first reading. The motion carried by an unanimous vote.

[24-0723](#)

(Second Reading) An Ordinance Approving an Intergovernmental Service Agreement for the Use of County Voting Machines and the Service of the County Voting Machine Custodian and Employees for Municipal Elections

Attachments: [Intergovern Service Agreement](#)

There was no discussion on this item.

A motion was made by Council Member Rick Blackwell, seconded by Council Member Richard Dayton, that this Ordinance be adopted. The motion carried by an unanimous vote.

Enactment No: 24-2040-ORD

Resolutions and Other Business

[24-0694](#)

A Resolution Approving the Renewal of the Agreement with the Alabama Department of Corrections, Loxley C. W. C, for Inmate Labor

Attachments: [22-1272 RES DOC Agreement](#)
[20241209075821561](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1500-RES

[24-0707](#)

A Resolution Memorializing the Application and Accepting the Walmart Spark Local Good Grant

Attachments: [Budget Increase Form](#)
[Spark Good Local Grant to Facility _904 Status Update - Application ID 91845991](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1501-RES

[24-0720](#)

A Resolution to Approve Waiving the Fees at Max Griffin Park for Tricia Hughes and Sue Leavins with Women's Care Medical Center in Robertsdale, AL to host a Walk For Life Walk-A-Thon

Attachments: [Women's Care Medical Center Walk-A-Thon \(2\)](#)

There was no discussion on this item.

A motion was made by Council Member Vera Quaites, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1502-RES

[24-0738](#)

A Resolution Approving Monthly Bids - November 2024

Attachments: [November 2024 Bid Awards](#)

There was no discussion on this item.

A motion was made by Council Member Rick Blackwell, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried

by an unanimous vote.

Enactment No: 24-1503-RES

[24-0739](#)

A Resolution Approving the Purchase of a Vehicle for the Environmental Department

Attachments: [Angie-Eckman-Environmental](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1504-RES

[24-0740](#)

Resolution Amending The Pay Classification Plan In The Infrastructure And Development Department

Attachments: [Pay Classification Plan - Effective 11-04-24](#)
[Budget Transfer Request Form - CDD to I and D 12-16-24](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1505-RES

[24-0742](#)

A Resolution Approving A Retirement Award

There was no discussion on this item.

A motion was made by Council Member Vera Quaites, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1506-RES

[24-0743](#)

A Resolution to Waive the Fees for the Use of the Foley Civic Center for the Baldwin County Youth Orchestra Performance

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1507-RES

[24-0745](#)

A Resolution to Accept Kimley Horn's Professional Services Proposal

Attachments: [Foley Progress & Transparency Scope and Fee \(1\)](#)

Executive Director of Infrastructure Wayne Dyess reported that this Resolution is related to transportation projects and the Safety Action Plan in order to receive future grants. He reported that they will provide additional information to the Council.

A motion was made by Council Member Vera Quaites, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1508-RES

[24-0746](#)

A Resolution Waiving Fees for the Use of Heritage Park and Pavilion for the Kiwanis Club of Foley's Inaugural Chili Cook-Off Fundraising Event

Attachments: [Kiwanis Club of Foley Chili Cook-Off](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1509-RES

[24-0747](#)

Resolution to Approve the Purchase of a Polaris Ranger for Street Department- Traffic Control.

Attachments: [Polaris Quote 24-0747](#)
[Wynter-Metz-Street-Department \(14\)](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1510-RES

[24-0750](#)

A Resolution Authorizing the Mayor to Execute a Lease Agreement with the Honorable Barry Moore, a Member/Member-Elect of the U.S. House of Representatives

City Administrator Mike Thompson reported that the City will be providing three offices on the east side of the building to be used by congressional members. He reported that a lease will need to be arranged between the City and with Congress since it is a congressional activity.

A motion was made by Council Member Rick Blackwell, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1511-RES

[24-0751](#)

A Resolution to Accept a donation of \$1,500 to the Foley Train Museum from the M.A. Rikard Charitable Trust and increase the budget.

Attachments: [Letter of gift from Rikard Trust](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1512-RES

[24-0752](#)

A Resolution Approving the Professional Land Surveying Proposal from Beyond Measure Surveying for Airport Drive Subdivision.

Attachments: [Proposal - Beyond Measure Surveying - City of Foley \(3\)](#)
[Daisha-Barnes-12-10-2024](#)

City Administrator Mike Thompson reported that this Resolution will allow for some survey work to be done and allow for the City to designate the right-of-way for Airport Dr. and also to create some parcels for the City to sell.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1513-RES

[24-0754](#)

A Resolution approving the cut off dates for Annexations and Certificates of Occupancies for the purpose of Redistricting

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1514-RES

[24-0756](#)

Resolution to Amend Resolution 24-1380 A Resolution to Apply for the FY25 Alabama Transportation Rehabilitation and Improvement Program II (ATRIP II) for Signal & Intersection Improvements on Foley Beach Express Intersections.

Attachments: [Prelim Cost Estimate_ATRP-II FBE Intersections_2024.12.16](#)
[ATRIP FY25 Application](#)

Project Manager Jeff Phillips reported that this Resolution will amend the ATRIP Grant Application to state that the City will receive the grant and pay the additional funds.

A motion was made by Council Member Richard Dayton, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1515-RES

Mayor's Comments

Mayor Hellmich reported that the Christmas Trail is being held through the weekend and reported that it has been very successful this season and encouraged everyone to attend.

He reported that there is new Christmas decor downtown and encouraged everyone to go see it.

He also asked everyone to please shop local for the holiday season.

Mayor Hellmich reported that there are many projects in progress going on around the City and there will be more to come.

He reported that the Public Works buildings should be up by June or July 2025.

He reported that once FEMA signs off on the safe room, the City will be ready to start that project.

He reported that many road projects are nearing completion if not already complete.

He also reported that the Mill's Community Project right-of-way listing has been received and once the attorney has approved it the City will acquire some easements that is needed.

Mayor Hellmich wished everyone a Merry Christmas.

Visitor Comments

Council Member Vera Quiates thanked the City for their condolences and flowers upon her brother's passing.

Adjournment

A motion was made by Council Member Richard Dayton, seconded by Council Member Rick Blackwell, that this be adjourned. The motion carried by an unanimous vote.

The meeting adjourned at 4:32 pm.