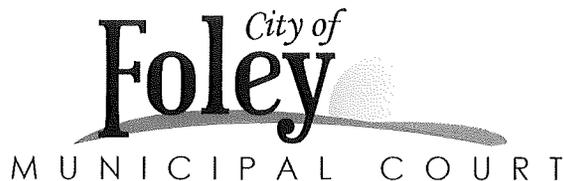


Foley Justice Center  
200 East Section Avenue  
Foley, Alabama 36535

(251) 952-4086  
Fax (251) 952-4088  
www.cityoffoley.org



Mary E. Murchison  
MUNICIPAL COURT JUDGE

Brandy Springsteen  
COURT ADMINISTRATOR

January 10, 2018

Mayor and Council,

Please allow the court to keep the intern that was hired through the Municipal Court Judicial Administrative Fund, Ms. Lexus Lopez. She has done a great job and we would like to keep working on the project that includes scanning, archiving and shredding. The cost would allow her to work a minimum of 20 hours a pay period at \$9.00 an hour. This will be a total of 19 pay periods for a total amount of \$3,420.00. If you have any questions please contact me or Brandy Springsteen.

Thanks in advance for your attention in this matter.

Sincerely,

A handwritten signature in cursive script that reads "Mary Murchison".

Mary Murchison