

# Employers

- OJT will reimburse employers up to 75% of hourly wages paid to trainees.

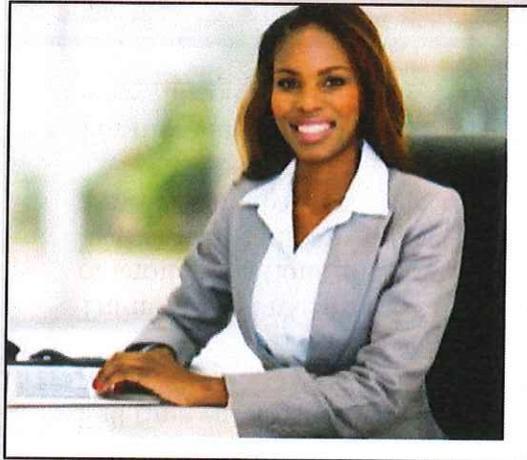
10-50 employees, OJT will reimburse 75% of wages

51 employees or more, OJT will reimburse 50% of wages.

- Trainees must be full time employees and paid at least \$8 per hour (metropolitan areas-\$9).
- Employers must have a Federal Identification Number matching the exact company name submitted on the OJT agreement.
- Minimal paperwork is required by the Employer.

## On-the -Job Training

# Facts

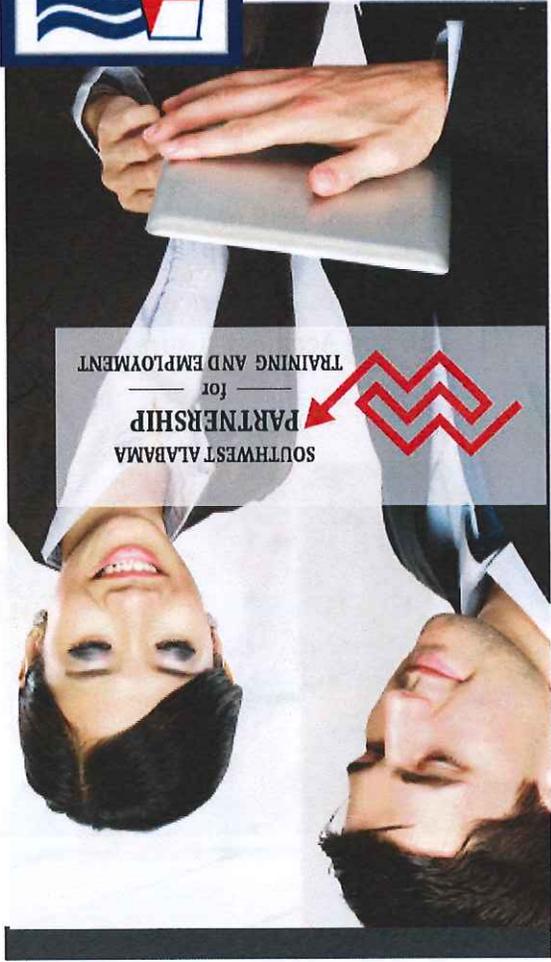


- Employer can refer OJT applicants to the Alabama Career Center or choose from a pool of qualified applicants.
- Employer makes the hiring decision.
- Immediate relatives of the Employer are not eligible for the OJT agreement.

# Trainees

- Employers are expected to retain OJT trainees after completion of the agreement.
- OJT trainees must not replace laid off workers.
- Employers must provide a safe work environment and must provide proof of Workman's Compensation Insurance or onsite Health and Accident Insurance.





**SOUTHWEST ALABAMA**  
**PARTNERSHIP** for  
 TRAINING AND EMPLOYMENT



# On-the-Job Training

## General Requirements

- Trainees must meet the Workforce Innovation and Opportunity Act (WIOA) eligibility requirements.
- Training agreement must be approved before trainees can begin to work.
- Full time employment is required.
- Trainees must receive the same or similar positions and abide by the same company policies as other employees.
- For more information, visit [www.madeinalabama.com](http://www.madeinalabama.com)

A proud partner of the  
**AmericanJobCenter**  
 network

To obtain information for the On-the-Job Training Program, contact your local Alabama Career Center.

Equal Opportunity Employer

