



NON-CAPITAL ITEM BUDGET FORM

Approval Status

Approved

Submitted by:

Suzanne Kellams

Date

Monday, February 9, 2026

Department

Gen Govt - HR Div

Email

skellams@cityoffoley.org

Request the following budget impact:

Increase Budget by APPROPRIATING Funds

Budget Category appropriating funds to:

Personnel Budget

Budget Appropriation Detail:

Amount of Funds	Account Number	Account Name
40000.00	100-1090-5000	Museums & Heritage - Salaries
3100.00	100-1090-5004	Museums & Heritage - Payroll Tax Expense
3600.00	100-1090-5007	Museums & Heritage - Retirement Expense
1300.00	100-1090-5008	Museums & Heritage - Workers Comp Expense
10000.00	100-9029-5018	Self-Insured - Museums & Heritage

Explanation for budget increase/transfer:

Creation of the new Museums and Heritage Department and its Director position. Appropriations are needed because the position was not included in the FY26 budget.

Approval Activity History

Actor	Actions	Date
 <p>Suzanne Kellams skellams@cityoffoley.org</p>	<p>Approve</p> <p><i>Suzanne Kellams</i></p>	<p>Monday, February 9, 2026</p>
 <p>mthompson@cityoffoley.org</p>	<p>Approve</p> <p><i>Michael Thompson</i></p>	<p>Monday, February 9, 2026</p>
 <p>Notification</p>	<p>Approve & Sign request sent to group approval: Require response from one person To: trawickb@gulftel.com,wtrawick@trawickb.com,wtrawick@cityoffoley.org</p>	<p>Monday, February 9, 2026</p>
 <p>Notification</p>	<p>Group Approval Step - Reminder Email sent to wtrawick@trawickb.com,trawickb@gulftel.com,wtrawick@cityoffoley.org</p>	<p>Tuesday, February 10, 2026</p>
 <p>Notification</p>	<p>Group Approval Step - Reminder Email sent to wtrawick@trawickb.com,trawickb@gulftel.com,wtrawick@cityoffoley.org</p>	<p>Tuesday, February 10, 2026</p>
 <p>wtrawick@trawickb.com</p>	<p>Approve</p> <p><i>Wayne Trawick</i></p> <p> Approve & Sign</p>	<p>Tuesday, February 10, 2026</p>
 <p>Group Approval</p>	<p>Approve</p>	<p>Tuesday, February 10, 2026</p>
 <p>Notification</p>	<p>Email sent. (Your request has been approved.) skellams@cityoffoley.org</p>	<p>Tuesday, February 10, 2026</p>