



City of Foley, AL

407 E. Laurel Avenue
Foley, AL 36535

Meeting Minutes - Draft

City Council

Monday, October 16, 2017

4:00 PM

Conference Room

Work Session

Call to Order

Council President Wayne Trawick called the October 16, 2017 Work Session to order at 4:02 p.m.

Roll Call

All Council Members were present, with the exception of Ralph Hellmich who was absent due to travel. Also present: City Administrator Mike Thompson, City Clerk Katy Taylor, Sandra Pate, Kate Embry, Sue Steigerwald, Joe Bouzan, Rachel Keith, Chad Christian, Miriam Boutwell, Randy Kurtts, Darrell Russell, Amanda Cole, Melissa Ringler, David Wilson, Chuck Lay, Joey Darby, Meg Hellmich, Billie Prado, Patsy Benton, David Vosloh, George Holman, and Francis Holk-Jones.

Reports

[17-0589](#)

CDD Presentation

Attachments: [FY2016_17 CDD Annual Report \(1\)](#)

Community Development Director Miriam Boutwell presented the 2017 Community Development Department report to the Council. This report highlighted the accomplishments of the Community Development Department throughout the year including permitting, inspections, budget, and staff accomplishments. There was no further discussion on this item.

[17-0598](#)

Quarterly Report - Engineering

City Engineer Chad Christian reported to the Council that numerous projects are underway and many completing. Mr. Christian reported that the ATRIP Fern Avenue project plans are being reviewed by ALDOT and should be ready to begin in January or February. The tennis court project has begun and is under construction. Mr. Christian reported that the Keller Road bridge construction that has been done in conjunction with Baldwin County is under construction. Mr. Christian reported that the Foley Beach Express guardrail project and Mifflin Road projects are both in the close out phase and are complete. There was no further discussion on this item.

[17-0592](#)**Randy Kurtts - Pedestrian Bridge Repair, Tower Repair and Gateway Signs Project Update**

Randy Kurtts reported to the Council that there have not been many updates since the last meeting. Mr. Kurtts reported that for the bridge repairs he believes that there are further options to have this work completed and he will be meeting with City Administrator Mike Thompson to find a solution. Mr. Kurtts reported that the clock tower repairs have been rescheduled for the first week in November. Mr. Kurtts reported that for the gateway sign project he has received the permits back, made the corrections for ALDOT, and has returned them to ALDOT; he anticipates a 1-2 week turnaround to receive them back. There was no further discussion on this item.

Discussion Items[17-0602](#)**Discuss Fern Avenue Project**

City Engineer Chad Christian reported to the Council that this portion of Fern Ave is not yet included in the upcoming ATRIP grant project and most likely will not be included; it is also not a budgeted project. Mr. Christian reported that this is a sinkhole of a pipe that has been repaired but will need to be replaced in the future. This pipe replacement would cost approximately \$70,000. Mr. Christian reported that before the next agenda deadline he will get a definite answer of whether this will be included in ATRIP or not so that the Council can make a decision of when to replace the pipe. There was no further discussion on this item.

Discuss Council Meeting Agenda of October 16, 2017

17 0562 Street Dept. requests permission to purchase a portable message board sign to fill a multi dept. need.

Public Works Superintendent Darrell Russell reported to the Council that throughout the year portable message boards are needed by multiple departments. This resolution will allow the Public Works Department to purchase a portable message board to be used throughout the year. There was no further discussion on this item, it remained on the agenda.

17 0586 Resolution Amending Pay Classification Plan Removing Position of Grants & Special Agreements Administrator (Finance Division of General Government) from the Pay Plan and Transferring Monies to Fund the Creation of a Full Time Temporary Position.

Human Resources Director Sandra Pate reported to the Council that the Finance Department wishes to remove the position of Grants & Special Agreements Administrator from the Pay Plan and create it as a Full Time Temporary position. This will allow for the Finance Department to get through the audit and their busy season and then focus on filling the position with a full

time permanent position. There was no further discussion on this item, it remained on the agenda.

17 0587 Accept Donations Of Large Boulders For The Foley Dog Park

Council Member Charlie Ebert, III reported to the Council that he and a citizen have donated the two boulders for the Dog Park. Councilman Ebert reported that John Graham has the placement and will get the boulders installed in the park. There was no further discussion on this item, it remained on the agenda.

17 0593 A resolution to reappoint Leroy Parks to the Senior Citizen Advisory Board

There was no further discussion on this item, it remained on the agenda.

17 0594 Public Athletic and Sports Facilities Cooperative District and Public Cultural and Entertainment Facilities Cooperative District Board Appointments

There was a consensus to carry this item over to the November 6, 2017 Council Meeting to allow for Council Members to recommend candidates for the position on the board. There was no further discussion on this item.

17 0597 Capital Purchase Request for 5 Tahoes and Related Equipment

Patrol Commander Kevin Carnley reported to the Council that these purchases will allow for the Police Department to continue circulating new vehicles within the fleet. This process allows the fleet to maintain vehicles with low mileage. There was no further discussion on this item, it remained on the agenda.

17 0599 Foley Municipal Airport FY18 Grant Pre Application

Airport Manager Rachel Keith reported to the Council that there are two applications being submitted for Airport improvements in FY 18. Mrs. Keith reported that these grant funds will go towards adding additional hangers at the airport and she hopes to also receive funds in FY 19. There was no further discussion on this item, it remained on the agenda.

17 0601 Request to Purchase (2) Thermal Imaging Cameras (TIC) for the Fire Department FY18

Fire Chief Joey Darby reported to the Council that the Fire Department has budgeted \$12,000 for the purchase of one camera but due to technology changes and special pricing the department has the opportunity to purchase two cameras for \$10,511. There was no further discussion on this item, it remained on the agenda.

17 0603 Amending Pay Classification Plan to remove Economic Development Director position from Pay Plan and transferring funds in support of creating a part time, permanent or temporary position of Economic Development Coordinator.

Human Resources Director Sandra Pate reported to the Council that as of December 1, 2017 Economic Development Director Jeff Rouzie will be retiring.

Ms. Pate reported to the Council that if they choose to allow the new position of Economic Development Coordinator to become part time temporary then the Mayor will be allowed to create that position with no vote needed from the Council; if the Council chooses to allow the new position to become part time permanent the Council will need to vote to create that position. This resolution allows for the removal of the Economic Development Director position from the pay plan, transfer the funds necessary to part time employees, and, if necessary, will authorize the creation of the new position. There was no further discussion on this item, it remained on the agenda.

Mayor's Comments

Mayor John Koniar congratulated the Police Department on the success of the recent Forensic Seminar, there were approximately 270 participants. There were no further comments to report.

Visitor's Comments

There were no comments to report.

Adjournment

Hearing no further comments, the Work Session adjourned at 5:20 p.m.