



**Meeting Minutes - Draft**

**City Council**

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Tuesday, April 8, 2025

4:00 PM

Council Chambers

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**Work Session/Council Meeting**

**Public Hearing**

[25-0147](#)

PUBLIC HEARING TO AMENDING ORDINANCE NO. 387-87  
REZONING PROPERTY OWNED BY ELBERT & BERNICE HARE  
FROM R1A - RESIDENTIAL SINGLE FAMILY TO PUD - PLANNED  
UNIT DEVELOPMENT

Council President Wayne Trawick opened the Public Hearing at 4:00pm. He asked for comments from the public. Hearing no comments, he closed the Public Hearing.

[25-0148](#)

PUBLIC HEARING TO CONSIDER AN ORDINANCE AMENDING THE  
CITY OF FOLEY ZONING ORDINANCE

Council President Wayne Trawick opened the Public Hearing at 4:00pm. He asked for comments from the public. Hearing no comments, he closed the Public Hearing.

[25-0144](#)

PUBLIC HEARING TO CONSIDER ADOPTING AN ORDINANCE TO  
AMEND THE SINGLE MEMBER VOTING DISTRICTS OF THE CITY OF  
FOLEY, ALABAMA.

Council President Wayne Trawick opened the Public Hearing at 4:00pm. He asked for comments from the public. Hearing no comments, he closed the Public Hearing.

**Call to Order**

Council President Wayne Trawick called the meeting to order at 4:02pm.

**Roll Call**

All Council Members were present with the exception of Council Member Rick Blackwell. Also present: Mayor Ralph G. Hellmich, City Administrator Mike Thompson, City Clerk Katy Taylor, Christi Watkins, Laura Daily, Sally Gedosch, Jane Tyler, Cindy Brothers, Teri Valvo, Calvin Valvo, James Corum, Lynn Corum, Jeff Phillips, Wayne Schath, David Thompson, Jeff Lee, Robert Tyree, Logan Eberly, Kate Norris, Miriam Boone, Pat Morrison, David Johnson, Russell Ware, Angela Sherman, Guy Busby, LaDonna Hinesley, Ted Hughes, Suzanne Kellams, David Wilson, Thurston Bullock, Joey Darby, Cian Harrison, Wayne

**Dyess and Leslie Gahagan,**

**Present:** 4 - Wayne Trawick, Vera Quaites, Charles Ebert III and Richard Dayton

**Absent:** 1 - Rick Blackwell

## **Moment of Reflection**

## **Pledge of Allegiance**

## **Proclamation**

[25-0171](#) Proclamation: Battle of Lexington

**Attachments:** [Battle of Lexington](#)

Mayor Hellmich presented the Proclamation on The Battle of Lexington.

## **Work Session Discussion**

## **Additions/Removals/Carry-Overs**

There were no removals to report.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton to add item 25-0173 to the agenda and to carry-over item 25-0149. The motion carried by an unanimous vote.

## **Consent Agenda**

[25-0138](#) Public Project Recommendations - Park Avenue Traffic

**Attachments:** [Public Project Recommendation Documents.pdf](#)

A motion was made by Council Member Vera Quaites, seconded by Council Member Charles Ebert, III, that this Agenda Item be approved. The motion carried by an unanimous vote.

[25-0145](#) Work Session/Council Meeting Minutes of March 17, 2025

**Attachments:** [03-17-25 Work Session. Council Meeting Minutes](#)

A motion was made by Council Member Vera Quaites, seconded by Council Member Charles Ebert, III, to approve the Work Session/Council Meeting Minutes of March 17, 2025. The motion carried by an unanimous vote.

[25-0163](#) Leisure Services FY24 Annual Report

**Attachments:** [Leisure Services FY24 Annual Report](#)

A motion was made by Council Member Vera Quaites, seconded by Council Member Charles Ebert, III, that this Agenda Item be approved. The motion carried by an unanimous vote.

## Ordinances

### [25-0139](#)

(Second Reading) AN ORDINANCE AMENDING THE CITY OF FOLEY ZONING ORDINANCE

**Attachments:** [Zoning Ordinance Amendments Recommendation Docs.pdf](#)

A motion was made by Council Member Vera Quaites, seconded by Council Member Richard Dayton, that this Ordinance be approved on first reading. The motion carried by an unanimous vote.

### [25-0090](#)

(Second Reading) AN ORDINANCE TO AMEND THE SINGLE MEMBER VOTING DISTRICTS OF THE CITY OF FOLEY, ALABAMA

**Attachments:** [2025 Redistricting Descriptions for City of Foley](#)  
[PropDist2025 Draft](#)

A motion was made by Council Member Richard Dayton, seconded by Council Member Charles Ebert, III, that this Ordinance be adopted. The motion carried by an unanimous vote.

Enactment No: 25-2009-ORD

### [25-0094](#)

(Second Reading) ORDINANCE AMENDING ORDINANCE NO. 387-87 REZONING PROPERTY OWNED BY ELBERT & BERNICE HARE FROM R1A - RESIDENTIAL SINGLE FAMILY TO PUD - PLANNED UNIT DEVELOPMENT

**Attachments:** [ReZoning Recommendation Docs.pdf](#)

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Vera Quaites, that this Ordinance be adopted. The motion carried by an unanimous vote.

Enactment No: 25-2010-ORD

### [25-0120](#)

(Second Reading) An Ordinance to Establish the Polling Place for the 2025 City of Foley Municipal Election

A motion was made by Council Member Vera Quaites, seconded by Council Member Richard Dayton, that this Ordinance be adopted. The motion carried by an unanimous vote.

Enactment No: 25-2011-ORD

## Resolutions and Other Business

### [25-0140](#)

ABC License: 050 - Retail Beer (Off Premises Only) 070 - Retail Table Wine (Off Premises Only) for Publix Alabama LLC, applicant operating

under the trade name Publix Alabama LLC 2098, located at 9913 Foley Beach Express Foley, Alabama 36535.

**Attachments:** [Publix AL LLC 2098 - ABC Application](#)

Foley Fire and Police Departments recommended to move forward with the ABC License.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, to make a recommendation to the ABC Board to approve the ABC License. The motion carried by an unanimous vote.

[25-0142](#)

ABC License: 020 - Restaurant Retail Liquor for Events at OWA LLC, applicant operating under the trade name Towne Tap, located at 103 S OWA Blvd. Ste. A Foley, Alabama 36535.

**Attachments:** [Towne Tap - ABC Application](#)

Foley Fire and Police Departments recommended to move forward with the ABC License.

A motion was made by Council Member Richard Dayton, seconded by Council Member Charles Ebert, III, to make a recommendation to the ABC Board to approve the ABC License. The motion carried by an unanimous vote.

[25-0013](#)

Resolution Approving the Traffic Calming Project on Park Avenue, Appropriating Funds for Construction, and Requesting Permission to go to Bid.

**Attachments:** [Park Ave Traffic Calming Plans\\_3-21-25](#)

[ParkAveJotForm](#)

[24-1280 RES park ave design](#)

[Contract Amendment \(March 2025\)](#)

There was no discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Vera Quaites, that this Resolution be approved. The motion carried by an unanimous vote.

Enactment No: 25-1091-RES

[25-0119](#)

A Resolution to Accept a Donation to Purchase Digital Titles for the Library

**Attachments:** [Kate-Norris-03-17-2025](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1092-RES

[25-0125](#)

A Resolution Approving Goodwyn Mills Cawood's Professional Services Proposal for the SEEDS Grant Program

**Attachments:**     [GMC Proposal](#)  
                              [Budget Increase Form](#)

City Administrator Mike Thompson reported that the approval of this Resolution will allow the City to apply for a SEEDS Grant with the State of Alabama that will provide funds to help with new industrial development projects for the City.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1093-RES

[25-0128](#)

A Resolution Declaring Surplus Sergeant Eric Holland's Badge and Service Weapon

There was no discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1094-RES

[25-0131](#)

A Resolution Accepting GeoCon's Proposal for Professional Services for the New Library

**Attachments:**     [Foley Public Library CMT Proposal \(1\)](#)  
                              [Kate-Norris-Library \(1\)](#)

Library Director Kate Norris reported that the approval of this Resolution will allow the acceptance of GEOCon's proposal for special inspections and construction materials testing.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1095-RES

[25-0132](#)

A Resolution Approving the Purchase of a Ride-On Floor Vacuum Sweeper for the Event Center.

**Attachments:**     [Ride-On Floor Vacuum Sweeper Approvals](#)  
                              [Karcher KM Vacuum Sweeper - Southeastern Equipment Quote](#)  
                              [Karcher KM Vacuum Sweeper - HEC Quote](#)

There was no discussion on this item.

**A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.**

Enactment No: 25-1096-RES

[25-0133](#)

Resolution Approving USDA's Cooperative Service Agreement for Beaver Management.

**Attachments:**     [City of Foley amend FY25](#)  
                              [Daisha-Barnes-03-26-2025 \(3\)](#)

**There was no discussion on this item.**

**A motion was made by Council Member Richard Dayton, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.**

Enactment No: 25-1097-RES

[25-0134](#)

A Resolution Approving Lease and Service Agreement with Safe Haven Baby Boxes, Inc for Safe Haven Baby Program

**Attachments:**     [Alabama SHBB LSA - Completed No Signature](#)  
                              [Budget Increase Form](#)

**Fire Chief Darby reported that the approval of this Resolution will allow for the Safe Haven Baby Box to be leased and installed at Fire Station 1.**

**A motion was made by Council Member Richard Dayton, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.**

Enactment No: 25-1098-RES

[25-0135](#)

A Resolution Amending Resolution 25-1082 Amending the Pay Classification in the Police And Street Departments

**Attachments:**     [25-1082-RES](#)

**Director of Human Resources Suzanne Kellams reported that this Resolution would allow for the amendment to Resolution 25-1082 due to an error with the pay class being listed as a 110 pay grade for the Heavy Equipment Operator III and needs to be corrected to show a 120 pay grade for the position.**

**A motion was made by Council Member Charles Ebert, III, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.**

Enactment No: 25-1099-RES

[25-0136](#)

Resolution Amending The Pay Classification Plan In The Marketing/Museums And Sports Tourism Departments

**Attachments:**     [Pay Classification Plan - Effective 03-17-25](#)

Director of Human Resources Suzanne Kellams reported that the approval of this Resolution will allow for a new position of Museums Manager and upgrade it from a grade 170 to a 180 and this action would be budget neutral for FY25. She also reported in Sports Tourism they are requesting to repurpose the vacant position of Events Manager Assistant to Operations Clerk due to a greater need for administrative, clerical and operational support. The grade would remain the same at a grade 90 therefore making this action budget neutral.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1100-RES

[25-0137](#)

Resolution Awarding the Bid to McElhenney Construction for the Hickory Street Resurfacing Repairs and Approving Sawgrass Consulting's CE&I Proposal.

**Attachments:**     [N Hickory Street-Bid Tab-Rec](#)  
                              [25-1027RES](#)  
                              [N Hickory CEI](#)

Project Manager Jeff Phillips reported that the approval of this Resolution will allow for some road repairs on North Hickory St. and the plan is to keep one lane open at all times while the area is repaired.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1101-RES

[25-0141](#)

A Resolution Requesting to go to Bid and Purchasing Two Trucks for the Parks and Recreation Department.

**Attachments:**     [Jeff-Lee-Parks-Recreation](#)

There was no discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1102-RES

[25-0143](#)

A Resolution to Approve the Application for the FY2025 Legislative Event Grant

Environmental Director Leslie Gahagan reported that the approval of this Resolution will allow for an application for the FY25 Legislative Event Grant for \$2,600.00

**A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.**

Enactment No: 25-1103-RES

[25-0146](#)

A Resolution to Set a Public Hearing to Consider Adopting an Ordinance to Amend the Zoning Ordinance

**There was no discussion on this item.**

**A motion was made by Council Member Vera Quaites, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.**

Enactment No: 25-1104-RES

[25-0149](#)

A Resolution Waiving Fees for the Use of Max Griffin Park/Foley Kids Park for the Kiwanis Club of Foley's International Kids Day Service Project Event

**Attachments:**      [Kids Day Event Application \(1\)](#)

**A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, to carry-over Item 25-0149. The motion carried by an unanimous vote.**

[25-0150](#)

A Resolution to Approve the Capital Purchase of a Vehicle for the Public Safety Department

**Attachments:**      [PS Truck Quote Stivers \(1\) \(1\)](#)  
                                 [Krystal-Bodiford-Public-Safety](#)

**There was no discussion on this item.**

**A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.**

Enactment No: 25-1106-RES

[25-0151](#)

Resolution Approving the Electricity Costs for the Street Lights Located in Carnoustie Gardens.

**Attachments:**      [Letter and Baldwin EMC Bill](#)  
                                 [Daisha-Barnes-03-26-2025 \(4\)](#)

**There was no discussion on this item.**

**A motion was made by Council Member Richard Dayton, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.**

Enactment No: 25-1107-RES



[25-0152](#)

A Resolution Waiving Fees for the Use of Heritage Park and John B. Foley Park for the 53rd Annual Art in the Park on May 9-11, 2025.

**Attachments:**     [53rd Annual Art In The Park](#)

There was no discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1108-RES

[25-0153](#)

A Resolution Accepting the Transfer of Certain Unopened/Unnamed Rights-of-Ways from Baldwin County

**Attachments:**     [Legal Description & Map](#)

Executive Director of Infrastructure Wayne Dyess reported that the approval of this Resolution will allow for the development of new roadways allowing better connectivity.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1109-RES

[25-0154](#)

A Resolution Approving the Application for the FY2026 Alabama Coastal Area Management Program Grant

**Attachments:**     [ACAMP FY26 RFP Application Packet](#)

Environmental Director Leslie Gahagan reported that the approval of this Resolution will allow for the application for the FY26 Alabama Coastal Area Management Grant to help fund the development of a trail along Wolf Creek.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1110-RES

[25-0159](#)

A Resolution Approving the Andrew James Wetland Reserve Capital Project Phase I

**Attachments:**     [Leslie-Gahagan-Nature-Parks \(4\)](#)  
                              [AJWR Capital Project Fact Sheet](#)

Environmental Director Leslie Gahagan reported that this Resolution will allow the Phase 1 of the Andrew James Westland Reserve Capital Project to begin which will include fencing, security, bird houses, osprey towers and wetland maps.

A motion was made by Council Member Richard Dayton, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried

by an unanimous vote.

Enactment No: 25-1111-RES

[25-0160](#)

A Resolution reappointing Alton McCullough to the Museum Archive Board.

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1112-RES

[25-0161](#)

A Resolution to Reappoint Kathryn LeDrew to the Foley Historic Commission Board.

There was no discussion on this item.

A motion was made by Council Member Vera Quaites, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1113-RES

[25-0164](#)

A Resolution Approving a Capital Purchase for the Police Department

**Attachments:**     [3 quotes](#)  
                                 [Capital Form](#)

Police Chief Thurston Bullock reported that this Resolution will allow for the capital purchase of a key system for the Police Department, which will use a vending machine to better track the keys used by a check-in and check-out system.

A motion was made by Council Member Richard Dayton, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1114-RES

[25-0167](#)

A Resolution to Approve a One Time Payment of Support to the Foley High School's Public Safety and Forensics Program.

**Attachments:**     [JOT form](#)

Police Chief Thurston Bullock reported that the approval of this Resolution will allow for a one time donation to be made to Foley High School's Public Safety and Forensics Program to attend Florida State University for a class field trip.

A motion was made by Council Member Richard Dayton, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1115-RES

[25-0169](#)

A Resolution Approving the Purchase of Real Property for Downtown Parking

**Attachments:** [Foley - Dyas Purchase Agreement 4925-0092-8816 v.1](#)

City Administrator Mike Thompson reported that the approval of this Resolution will allow the city to purchase property that will allow for more downtown parking.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1116-RES

[25-0173](#)

Resolution Requesting Permission to Move Forward with an Emergency Repair to West Peachtree Avenue.

**Attachments:** [Option #1](#)  
[Option #2](#)  
[Bid Packet - Peachtree Street Sinkhole Repair \(1\)](#)  
[Capital Purchase Form](#)

Project Manager Jeff Phillips reported that the approval of this Resolution will allow for a request to move forward with an emergency repair to a portion of the existing storm drain pipe along West Peachtree Avenue that has collapsed and damaged the roadside and West Peachtree Avenue travel way.

A motion was made by Council Member Charles Ebert, III, to declare for an emergency repair and to appropriate up to \$900,000.00 for the repair to be made. The motion was seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1117-RES

## Mayor's Comments

Mayor Hellmich reported that the Volunteer Appreciation Day will be held Wednesday, April 16, 2025.

He commended all departments that helped and participated with the Mudbugs and Margaritas Festival.

He reminded everyone of the Mid-Day Melodies that is being held Wednesday, April 9th at Heritage Park from 11am-2pm.

Mayor Hellmich reported that himself, City Administrator Mike Thompson and Revenue Director Jamie Smith attended the SSUT Summit which discussed issues with the online sales tax with the State of Alabama.

## Executive Session

City Administrator Mike Thompson reported that there is a need to go into Executive Session to discuss certain aspects of potential economic development projects under the trade negotiations exception to the Open Meetings Act. The trade negotiation exception allows the City to discuss in an executive session their inclination to make offers or their negotiating positions as to matter involving trade or commerce. He further reported this discussion should take approximately twenty minutes and there will be no need for a vote.

A motion was made by Council Member Richard Dayton, seconded by Council Member Charles Ebert, III, to go into Executive Session.

Mr. Thompson took the following roll call vote:  
Council Member Quaites, aye; Council Member Dayton, aye; President Trawick, aye; and Council Member Ebert, III, aye. The vote was unanimous to go into Executive Session.

The Council Meeting was recessed at 5:06 p.m.

The Council Meeting reconvened at 5:30 pm.

President Trawick called the meeting back to order. All Council Members were present with the exception of Council Member Rick Blackwell. Also present: Mayor Ralph G. Hellmich and City Administrator Mike Thompson.

There was no further business to discuss.

## **Visitor Comments**

There were no visitor comments to report.

## **Adjournment**

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, to adjourn the meeting. The motion carried by an unanimous vote.

The meeting adjourned at 5:30pm.