



U.S. Department of Justice

United States Attorney
Southern District of Alabama

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MEMORANDUM

RE: Project Safe Neighborhood/Anti-Gang Initiative Grant Funding

FROM: Michele O'Brien
Project Safe Neighborhood/Anti-Gang Coordinator
Assistant United States Attorney

DATE: April 24, 2013

The United States Attorney's Office is gathering grant proposals from local agencies who are seeking funds to **continue their support** of the District's Project Safe Neighborhoods (Alabama I.C.E.)/Anti-Gang Initiatives. The request for proposals, any awards made, and the distribution of the available grant funds will be expedited.¹ It will be required that any funds awarded be expended no later than June 30, 2013. Based upon this deadline, for example, a request for grant funds to cover overtime costs which relate to continuing efforts to reduce gun crime and gun violence could be processed quickly. Similarly, by way of example, a request for grant funds to support the purchase of specific equipment, supplies or materials which will further your organization's PSN/Anti-Gang - - "anti-gun violence" efforts, could be processed expeditiously with a quote/purchase order which could permit disbursement of grant funds.

There is no required format for the submission of a grant proposal. If your agency chooses to submit a proposal, please include the following type information:

provide a statement about the manner in which your request would further the ongoing efforts of your organization in support of these initiatives to reduce gun violence and gang-related crime in our communities; and,

¹ To permit the distribution of any grant funds, submission of documentation as directed by the Fiscal Agent will be required.

describe how the requested funds would be used (if received), and provide calculations/documentation in support of requested amounts, for example:

purchase order estimates;

vendor generated quotes; or,

if your request seeks reimbursement or funding for either scheduled or recently worked overtime related to your organizations gun-violence reduction efforts, provide payroll documentation or prospective calculations.

The submission of a grant fund proposal request does not guarantee that funds will be awarded to your organization. Therefore, do not enter into any obligations based upon any anticipated grant award. Award decisions will be made by an independent committee, based upon the proposals submitted and the availability of grant funds for distribution.

The Department of Justice may require that grant recipients provide information related to the expenditure of the grant funds. Submission of a grant proposal signifies the willingness of your organization to comply with any such requests for information.

The funding proposals will be reviewed by an independent committee, who will determine the manner in which the available funds will be awarded.² The total amount of grant funds available for distribution for the PSN/Anti-Gang initiative is approximately \$50,000. Please be mindful that all organizations submitting proposals will be seeking awards from this amount.

The proposals are due no later than (close of business) on Wednesday, May 1, 2013. The proposals may be emailed to either thomas.loftis@usdoj.gov or michele.obrien@usdoj.gov; or they may be faxed to either Tommy's or my attention at (251) 415-7131. If you have any questions, prior to submitting a proposal, please feel free to call or email either of us. Tommy can be reached at (251) 415-7131 and my direct line is (251) 415-7180.

² The U.S. Attorney's Office is gathering the proposals which will be forwarded to the committee members for their review. No member of the U.S. Attorney's office will participate in the subsequent decision in regard to the award of grant funds.