

Request to Increase Capital Budget Dollars

Effective October 1, 2015 (Resolution # 15-2922), the City Administrator and Council President must pre-approve all increases of capital budget dollars prior to expenditure of funds or submission to council. After the City Administrator and Council President give approval, the request must go to council approval prior to the expenditure of funds. Form must be provided to City Clerk, so she can obtain signatures at the council meeting.

Instructions:

Complete items below and submit to the City Administrator and Council President. Once the request is approved, a Resolution must be submitted in Legistar requesting the Mayor and Council to amend the budget.

Department Head	Chad Christian
Department	Engineering
Budget Category	Capital
Date Submitted	08/22/2023



Signature

If Personnel Accounts, Approval from Human Resources Director is required.

Signature & Date

Reason for Increase:

The intersection of Michigan Avenue and Hickory Street is one of the intersection in need of improvement. Thompson Engineering submitted a proposal for professional services to design the intersection. The proposal is for additional surveying, geotechnical investigations and reporting, final roadway/traffic signal and plans preparation for intersection improvements needed to provide turn lanes on all approaches and replace the existing span wire signals with new mast arm signals.

Amounts of Funds Needed	Account Number & Name
\$88,700.00	400-3020-5160
_____	_____
_____	_____
_____	_____
_____	_____

Approval by City Administrator

Signature

Date

Approval by Council President

Signature

Date

----- Finance Department Use Only:

Budget Adjustment Posted:

Resolution #	Signature	Date
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***** THIS COMPLETED DOCUMENT MUST BE ATTACHED TO AGENDA REQUEST IN
LEGISTAR *****