

Request to Increase Capital Budget Dollars

Effective October 1, 2015 (Resolution # 15-2922), the City Administrator and Council President must pre-approve all increases of capital budget dollars prior to expenditure of funds or submission to council. After the City Administrator and Council President give approval, the request must go to council approval prior to the expenditure of funds. Form must be provided to City Clerk, so she can obtain signatures at the council meeting.

Instructions:

Complete items below and submit to the City Administrator and Council President. Once the request is approved, a Resolution must be submitted in Legistar requesting the Mayor and Council to amend the budget.

Department Head	<u>Chad Christian</u>	
Department	<u>Engineering</u>	Signature
Budget Category	<u>Capital - Public Works</u>	
Date Submitted	<u>11/10/2022</u>	

If Personnel Accounts, Approval from Human Resources Director is required.

Signature & Date

Reason for Increase:

The Public Works Department is requesting council approval for the Professional Services proposal from
Volkert, Inc. and GeoCon. The agreements are for the Wetlands Delineation and Jurisdictional Determination
and Jurisdictional Determination for the City of Foley's new Public Works Facility.

Amounts of Funds Needed	Account Number & Name
<u>\$27,500.00</u>	<u>400-1060-5100 R66 Public Works Campus</u>
_____	_____
_____	_____
_____	_____

Approval by City Administrator

Signature

Date

Approval by Council President


Signature

11-10-22
Date

Finance Department Use Only:

Budget Adjustment Posted:

Resolution #

Signature

Date

***** THIS COMPLETED DOCUMENT MUST BE ATTACHED TO AGENDA REQUEST IN
LEGISTAR *****