

**CODE: PENDING
FLSA: N
GRADE: 9**

**CITY OF FOLEY
JOB DESCRIPTION, JUNE 2015**

**JOB TITLE: FIELD MAINTENANCE WORKER II
RECREATION DEPARTMENT**

GENERAL STATEMENT OF JOB

Under general supervision, performs duties of a Field Maintenance Worker I as well as additional duties as mentioned and given based on training and experience. Operates heavy equipment for the removal of debris, moving dirt, sand and soil and digging large holes. Assists in city events including high profile events with large numbers of citizens, tourists and visitors. Operates small equipment in the maintenance of parks and the upkeep of ball fields. Reports to the Recreation Director.

SPECIFIC DUTIES AND RESPONSIBILITIES

ESSENTIAL JOB FUNCTIONS

Inspects parks and ball fields for safety, wear and damage.

Helps in the planning and preparation of all special events held by the City of Foley including high profile events.

Operates and sets up the outdoor sound and scoreboards for tournaments and league play.

Operates heavy equipment for work done in the parks on the ball fields.

Operates small equipment and machines for park maintenance.

Assembles machinery and playground equipment.

Makes minor repairs to equipment.

Measures, mixes and applies chemicals to beds and parks.

Works without immediate supervision in a lead man position or a working guide to direct work for "Field Maintenance Worker I" positions and part-time seasonal workers.

Repairs or assists in the installation of irrigation systems.

Measures, lies out and paints various athletic fields for various sports and age groups.

Receives and reviews a variety of information to include verbal and written orders.

Prepares and/or generates a variety of information to include Parks Inspection sheets and employees time sheets.

Refers to athletic field diagrams, event layout diagrams and power diagrams.

FIELD MAINTENANCE WORKER II

Interacts and communicates with a wide variety of groups and individuals to include city maintenance crew, CVB staff, recreation staff, Police Department, general public, special events, local schools and landscape staff.

Utilizes and/or operates a variety of equipment and/or machinery to include a loader, backhoe, Ford pickup, 1 ton flatbed truck, spray rig, tractor, fork lift, line laser, John Deere Gator, blowers, pull behind vac and a 3 wheel ball field drag.

Utilizes a variety of tools and/or sets of tools such as paint machine, socket wrenches, drill gun chemical sprayer, table saw, chain saws and a hammer.

ADDITIONAL JOB FUNCTIONS

Performs other duties as assigned.

MINIMUM TRAINING AND EXPERIENCE

Requires a High School diploma with a minimum of one to two years of experience in a job related field, or an equivalent combination of education, training and experience that provides the required knowledge, skills and abilities. Must have a driver's license.

MINIMUM QUALIFICATIONS OR STANDARDS REQUIRED TO PERFORM ESSENTIAL JOB FUNCTIONS

Physical Requirements: Must be physically able to operate a variety of equipment and machinery. Must be able to exert up to five pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, stoop, pull, reach, kneel or otherwise move objects. Work involves walking and standing for periods of time. Must be able to lift/carry weights of forty to sixty pounds up to twenty times a day.

Data Conception: Requires the ability to compare and/or judge the readily observable, functional, structural, or compositional characteristics (whether similar to or divergent from obvious standards) of data, people, or things.

Interpersonal Communication: Requires the ability of speaking and/or signaling people to convey or exchange information, includes the receiving of information and instruction from supervisor.

Language Ability: Requires the ability to read a variety of documents and reports. Requires the ability to prepare required records and reports using the proper format punctuation, spelling, and grammar, using all parts of speech.

Intelligence: Requires the ability to apply commonsense understanding to carry out instructions furnished in written, oral, or diagrammatic form; to deal with problems involving several concrete variables in or from standardized situations.

Verbal Aptitude: Requires the ability to record and deliver information, to explain procedures, to follow and give verbal and written instructions; to counsel and teach employees. Must be able to communicate effectively and efficiently with co-workers and the general public.

Numeric Aptitude: Requires the ability to perform arithmetic such as additions, subtractions, summations, differences, remainders, etc.

FIELD MAINTENANCE WORKER II

Form/Spatial Aptitude: Requires the ability to inspect items for proper length, width, and shape.

Motor Coordination: Requires the ability to make precise movements with fingers, hands, arms, legs, feet and torso, e.g., backhoeing, grading, etc.

Manual Dexterity: Requires the ability to handle a variety of items, office equipment, control knobs, switches, etc. Must have minimal levels of eye/hand/foot coordination.

Color Discrimination and Visual Acuity: Requires the ability to match specific shades, pitch, shapes, flavors, e.g., landscaping, etc.

Interpersonal Temperament: Requires the ability to deal with people beyond giving and receiving instructions. Must be adaptable to performing under stress when confronted with persons acting under stress.

Physical Communications: Requires the ability to talk and hear: (talking: expressing or exchanging ideas by means of spoken words; hearing: perceiving nature of sounds by ear).

DISCLAIMER: This job description is not an employment agreement or contract. Management has the exclusive right to alter this job description at any time without notice.