

MEMORANDUM

DATE: August 27, 2018

TO: Mayor and Council

FROM: Jamie Smith, Revenue Clerk

RE: FY 2017-2018 Write-offs

I would like to request permission to write off the following uncollectable commercial sanitation charges:

Paradise Walk – 1409	\$ 86.58
Sheri Brown – 1419	\$ 210.68
Oxente Brazilian Buffet – 1441	\$ 187.58
Sharp Karts – 1297	\$ 259.73
C-Spire (Previous owner) – 798	\$ 46.20
*Cook & Brown – 1223	\$ 288.60
*Cook & Brown – 1199	\$ <u>28.86</u>
Total Write-offs:	\$ 1,108.23

*Two separate locations resulting in separate accounts.

Thank you for your consideration.