

## Capital Purchase Worksheet

### Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval.

Submitted by: David Thompson

Date Submitted: 4/24/2023

Is this purchase listed as a capital purchase in the approved budget? Yes

What amount is approved in the budget for this purchase? \$50,000

Description of the item and why the item is needed at this time.

We are requesting a new vehicle for the leisure services department. The vehicle will be used for FAM Tours, welcome bags, moving equipment, and general transportation around town.

Can your job be performed without the purchase of this item? Please explain below.

All vehicles are currently work trucks and not suitable for FAM tours. We have to borrow or use own vehicles for other tasks

Have you obtained any quotes on the purchase to determine if it will come in, at, or below budget? If so, please attach.

We plan to purchase from the state bid list. It is \$51 over budget.

Is this to replace a current capital asset? No

If so please list below the item being replaced and why it can not be used any longer.

How do you plan to dispose of the item that is being replaced?

N/A

Approval by City Administrator

Signature and Date

Approval by Council President

**Signature and Date**

## Request to Increase Capital Budget Dollars

Effective October 1, 2015 (Resolution # 15-2922), the City Administrator and Council President must pre-approve all increases of capital budget dollars prior to expenditure of funds or submission to council. After the City Administrator and Council President give approval, the request must go to council approval prior to the expenditure of funds. Form must be provided to City Clerk, so she can obtain signatures at the council meeting.

### Instructions:

Complete items below and submit to the City Administrator and Council President. Once the request is approved, a Resolution must be submitted in Legistar requesting the Mayor and Council to amend the budget.

Department Head	<u>David Thompson</u>	<u>Signature</u>
Department	<u>Leisure Services</u>	
Budget Category	<u>Capital</u>	
Date Submitted	<u>24-Apr</u>	

If Personnel Accounts, Approval from Human Resources Director is required.

Signature & Date

### Reason for Increase:

Only product in stock and is slightly over budget by \$51

Amounts of Funds Needed	Account Number & Name
<u>\$ 50,051.00</u>	<u>100-5000-5100</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

Approval by City Administrator

Signature Date

Approval by Council President

Signature Date

### Finance Department Use Only:

Budget Adjustment Posted:

Resolution # Signature Date

\*\*\*\*\* THIS COMPLETED DOCUMENT MUST BE ATTACHED TO AGENDA REQUEST IN  
LEGISTAR \*\*\*\*\*



**STIVERS FORD LINCOLN**  
4000 EASTERN BLVD  
MONTGOMERY, AL 36116

**2023 FORD EXPEDITION -- STATE CONTRACT T191L**

**CONTRACT NUMBER:** 220000003121-4

**CONTRACT AMOUNT:** \$45,569

**MODEL SERIES** U1F

**ORDER CODE** 102A

Utility Vehicle - Ford Expedition SSV 4X2 Equipped With 3.5L Ecoboost V6 Engine & 10-Speed Automatic Transmission

U1F	Expedition 102A SSV 4x2	SOLD OUT	STD	<input type="checkbox"/>
U1G	Expedition 102A SSV 4x4	SOLD OUT	\$ 48,257	<input type="checkbox"/>
U1F	Expedition 101A 4x2		\$ 49,272	<input checked="" type="checkbox"/>
U1G	Expedition 101A 4x4		\$ 51,960	<input type="checkbox"/>
LH	XL 101A & 102A Cloth Bucket Seats		NC	<input type="checkbox"/>
U1H	Expedition XLT 200A 4x2		\$ 54,626	<input type="checkbox"/>
U1J	Expedition XLT 200A 4x4		\$ 57,314	<input type="checkbox"/>
BH	XLT 200A Cloth Seats - Black Onxy		NC	<input type="checkbox"/>
BN	XLT 200A Cloth Seats - Sandstone		NC	<input type="checkbox"/>
VH	XLT 200A Activex Bucket Seats - Black Onxy		\$ 525	<input type="checkbox"/>
VN	XLT 200A Activex Bucket Seats - Sandstone		\$ 525	<input type="checkbox"/>

**UTILITY OPTIONS**

536	Heavy-Duty Trailer Tow Package		\$ 795	<input type="checkbox"/>
	• 3.73 Electronic Limited-Slip Differential (SSV - 3.73 Regular Axle)			
	• Integrated Trailer Brake Controller			
	• Pro Trailer Backup Assist			
	• Rear View Camera - Digital			
	• Reverse Brake Assist			
	• Two-Speed Automatic 4WD (4x4 only) with Neutral Towing Capability			
18B	Black Platform Running Boards		\$ 405	<input checked="" type="checkbox"/>
153	Front License Plate Bracket		\$ 25	<input type="checkbox"/>
41K	Skid Plates W/ 4x4 Only		\$ 100	<input type="checkbox"/>
942	Daytime Running Lights		\$ 45	<input type="checkbox"/>

**EXTERIOR COLOR OPTIONS -- Colors are NC:**

YZ	Oxford White	<input checked="" type="checkbox"/>	L9	Forged Green	<input type="checkbox"/>	C8	Stone Blue Metallic	\$495	<input type="checkbox"/>	
UM	Agate Black	<input type="checkbox"/>	HY	Dark Matter Gray	<input type="checkbox"/>	AB	Infinite Blue Metallic	\$495	<input type="checkbox"/>	XLT Only
JS	Iconic Silver	<input type="checkbox"/>	PQ	Jewel Red	\$495 <input type="checkbox"/>	AZ	Star White Metallic	\$995	<input type="checkbox"/>	XLT Only

**STIVERS OPTIONS:**

LED	4 Corner LED Strobe Lights		\$ 689	<input type="checkbox"/>
WT1	All Weather Rubber Mats (1st & 2nd Row)		\$ 199	<input type="checkbox"/>
KEY	2 Extra Keys		\$ 600	<input type="checkbox"/>

DELIVERY: State Contract Provisions for \$2.00 / mile one-way

\$ 374 ☒

Delivery Address: 407 East Laurel Avenue Foley AL 36535 187 miles

TOTAL VEHICLE ( Required )

Customer: City of Foley

Contact: David Thompson

Phone: 251-609-7531

Email: dthompson@cityoffoley.org

STATE CONTRACT TERMS: PAYMENT DUE AT TIME OF DELIVERY

SIGNATURE: ( Required )

David Thompson

DATE ( Required ):

4/24/23

PURCHASE ORDER NUMBER: ( Required )

QUANTITY



David Thompson &lt;dthompson@cityoffoley.org&gt;

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**Re: Please disregard other request**

1 message

**Michael Thompson** <mthompson@cityoffoley.org>

Mon, Apr 24, 2023 at 5:00 PM

To: David Thompson &lt;dthompson@cityoffoley.org&gt;

Cc: Wayne &lt;wtrawick@trawickb.com&gt;, Wayne Trawick &lt;wtrawick@cityoffoley.org&gt;

I am fine with this moving forward.

Mike

On Monday, April 24, 2023, David Thompson <dthompson@cityoffoley.org> wrote:

I was able to obtain the updated pricing for one they had in stock. It is \$51 over budget with delivery, so I have added a price increase request as well. Thanks for the consideration.

David

**David Thompson**Executive Director of Leisure  
Services

Foley Sports Tourism

(o) 251-970-3697

[dthompson@cityoffoley.org](mailto:dthompson@cityoffoley.org)[www.FoleySportsTourism.com](http://www.FoleySportsTourism.com)







David Thompson <dthompson@cityoffoley.org>

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## RE: Capital Purchase

1 message

Wayne <wtrawick@trawickb.com>

Mon, Apr 24, 2023 at 8:38 PM

To: David Thompson <dthompson@cityoffoley.org>, Michael Thompson <mthompson@cityoffoley.org>, Wayne Trawick <wtrawick@cityoffoley.org>

I'm good for the agenda

Wayne

**From:** David Thompson <dthompson@cityoffoley.org>

**Sent:** Monday, April 24, 2023 11:31 AM

**To:** Michael Thompson <mthompson@cityoffoley.org>; Wayne <wtrawick@trawickb.com>; Wayne Trawick <wtrawick@cityoffoley.org>

**Subject:** Capital Purchase

I am requesting to purchase an Expedition for Leisure Services. They are currently in stock off of the state bid. I am not requesting any bells and whistles, but want to request not to exceed \$50,000 until I know which one I will get from them next week. Please confirm that you are good with purchase. Thanks.

David

**David Thompson**

Executive Director of Leisure Services

Foley Sports Tourism

(o) 251-970-3697

dthompson@cityoffoley.org

www.FoleySportsTourism.com

