Information Checklist



Account 12-665-7379

Project Management - Pre-	project checklist	Project Name;	FOLEY BEACH EXPRESS / CR 20 SAFETY PROJECT		
Submitted by:	TAYLOR DAVIS	Project Owner	: CHAD CHRISTIAN		
Expected Project Start Date		6/19/17			
Expected Project Completion	on Date	7/7/17	1		
	1				
Is this project listed on the	capitat project planning document	ż ·	YES		
What is the amount listed o			\$150,000		
What year is it listed?	a the substan brotzet brust.		FY 2017		
SYRRE YEAR IS IT IISIEG!			F1 2017		
If not, get approval from M Mike (Must have Mike initi	ike Thompson to proceed with pla al and date)	uning the project.			
Delega de la constanta de la c		.t			
Brief Project Description					
Realign the north to west and	south to east left turn lanes along th	e Foley Beach Express at the Coun-	ly Road 20 (Millin Road) intersection.		
Location (Description and tax parcel identification number(s)) Intersection of Foley Beach Express and County Road 20 (Miffin Road), located within the right of way					
Project type (select one)		•			
riojen type (out to out)	Building construction or improvem	ent			
···	Property improvement (examples: a		H Caldy standards strange strange state		
V					
X	infrastructure repair or improvemer	us (example: roads, drainage, fight	oi ways, etc.)		
	Other, Picase explain				
Will this project include gra	nt funds?	NO			
If yes, please list Grantor:					
	I				
Will this project have a third	d exert puntages	NO			
		10	•		
If yes, please list third party n	ratinket				
		l	l		
Discuss your project with ex	ch of the following individuals. Yo	u must have initials and date for	cech section below.		
	<u>Individual</u>	<u>Department</u>	Documentation Required:		
	Mirlam Boutwell	Planning			
Initials & Date	,	b	Review of the desired location & use to determine if the property is correctly zoned; a site		
minus in 1750			plan to check setbacks, etc.; and a record of the Planning Commission recommending		
	Miriam Boutwell	Zoning	approval of the project.		
	William Domwen	Zomag			
initials & Date					
	Chuck Lay	Building, Flood & Historical	Review of the desired tocation and desired use to ensure all requirements are met including but not limited to building codes, architect requirements, etc.		
Initiats & Date	1/10/17				
77 77 1	1/19/17		Determination of potential needs related to active/ passive fire protection, fire department		
135	Nelson Bauer	Fire	access roads, egress, and all other requirements as determined by the International Codes.		
			weeks towns, agrees, and an oner requirements as determined by the international Codes.		
Initials & Date					
	Chad Christian	Engineering	Determination of potential need for input from the City engineers.		
Initials & Date			p		
Mindy- of Irea					
	Leslie Oahagan	Environmental	Determination of potential environmental issues or permits.		
	pesite Gattagati	Environnichen	percontagnation of potential cuts nonlinearest issues of heliums.		
Initials & Date					
	Jessica Miduleton		Determination of IT needs with Jessice such as internet access, networking, phones, security cameras/door access control systems, computers, copiers, etc.		
Initials & Date	111 8				
000	Joe Boursan				
VIK	Jde Boužan	Project / Risk Management	Project Management review. Determination of insurance cost to include in budget.		
(Anitials & Date					
7	Miranda Beli	Din.u	Product and the second and the secon		
	ार्गकार्मश्र छट्टी।	Pinance	Budget review and account number assignment,		
Initials & Pate	1121117				

Project Manageme	ent - Pre-project checklis	t Project Name:	: FOLEY BEACH EXPRESS / CR 20 SAFETY PROJECT
Submitted by:	TAYLOR DAVIS	Project Owner	: CHAD CHRISTIAN
Expected Project S Expected Project C		6/19/2017 7/7/2017	
	d on the capital project p		YES
What is the amoun What year is it liste	t listed on the capital pro ed?	oject plan?	FY 2017 \$150,000
	l from Mike Thompson t Aike initial and date)	o proceed with planning the	e project.
Brief Project Descr Realign the north to		turn lanes along the Foley Bo	each Express at the County Road 20 (Miflin Road) intersection.
	ion and tax parcel Identi Beach Express and Coun	fication number(s)) ty Road 20 (Miflin Road), loc	cated within the right of way
Project type (select	Building construction o Property improvement (Infrastructure repair or Other, Please explain	examples: parking lots, pools	s, playgrounds, ball fields, streetscape, signage, etc.) is, drainage, right of ways, etc.)
Will this project inc If yes, please list Gra		NO	-
•	ve a third party manage	r? NO	- - -
Diseuss your projec	et with each of the follow Individual	ing individuals. You must h Department	ave initials and date for each section below. Documentation Required:
MP 4 1917 MR 4 191, 7	Miriam Boutwell Miriam Boutwell	Planning Zoning	Review of the desired location & use to determine if the property is correctly zoned; a site plan to check setbacks, etc.; and a record of the Planning Commission recommending approval of the project.
Initials & Date M 4/19/1		Building, Flood & Historical	Review of the desired location and desired use to ensure all requirements are met including but not limited to building codes, architect requirements, etc.
Initials & Date Initials & Date	Nelson Bauer	Fire	Determination of potential needs related to active/ passive fire protection, fire department access roads, egress, and all other requirements as determined by the International Codes.
4/19/1°	7 Chad Christian	Engineering	Determination of potential need for input from the City engineers.
£5 4/0/17	Leslie Gahagan	Environmental	Determination of potential environmental issues or permits.
Mitials & Date	_ Jessica Middleton	IT / GIS	Determination of IT needs with Jessica such as internet access, networking, phones, security cameras/door access control systems, computers, copiers, etc.
Initials & Date	_ Joe Bouzan	Project / Risk Management	Project Management review. Determination of insurance cost to include in budget.
Initials & Date	Miranda Bell	Finance	Budget review and account number assignment.

Initials & Date