



AMENDED

## RESOLUTION NO. 4120-10

### AMENDING RESOLUTION 785-92 AND RESOLUTION NO. 1039-95 AND DEFINING THE SCOPE OF THE MUSEUM-ARCHIVES ADVISORY BOARD

WHEREAS, the Museum-Archives Advisory Board was formed April 20, 1992 under Resolution 785-92 and further defined under Resolution No. 1039-95 on August 21, 1995, and

WHEREAS, there is a need to clarify the scope of the Museum-Archives Advisory Board.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Foley, Alabama, Defines the scope of the Board as follows:

**SECTION 1: Advisory Board Defined:** An Advisory Board is a board appointed to advise the Mayor and Council in the area of its specialty; that being to make recommendations and assist in governing the operation of the Depot Museum.

**SECTION 2: Board Membership:** The board shall consist of nine (9) members. The members of the board shall serve, without compensation, for three year terms, upon which time the member can be reappointed or re-selection can be done at the pleasure of the City Council. The Board must elect its own chairperson and a vice-chairperson; the chairperson must be confirmed by the City Council. These officers will not be permitted to serve more than three (3) consecutive years. The Director of the Museum is not a voting member and shall attend all regularly scheduled meetings.

**SECTION 3: Qualifications:** Members of the Museum-Archives Advisory Board shall reside or works in Foley, or is a native of the City of Foley. Furthermore they shall have demonstrated an interest in preserving the history and culture of Foley.

**SECTION 4: Meetings:** Meetings are scheduled for the second Thursday of each month at four (4:00) o'clock in the afternoon. Roberts Rules of Order will be followed in all meetings. Six (6) of the nine (9) members must be present for a quorum. The Board has the option to re-schedule its meeting if necessary to obtain a quorum. These meetings are open to the public. The Chairman and/or Director may call a special meeting when necessary.

**SECTION 5: Attendance Requirements:** A member must be present for 75 percent of the meetings in a twelve (12) month period or the Chair may declare the member's office vacant. In this case, the Board will recommend a replacement to Mayor and City Council for confirmation.

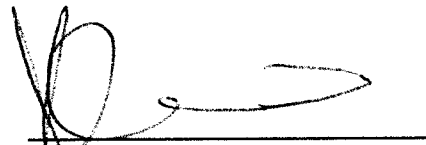
**SECTION 6: Duties:**

- 1) Act in an advisory capacity in matters relating and pertaining to the daily operation of the City's railroad museum and model train exhibit;

- 2) Act in an advisory capacity to contribute and execute activities to promote the welfare of Archives to safeguard for future generations documents, photographs, and such other mementos and historical objects of various kinds, showing and relating to the early settlement of the area and the founding of the Town of Foley and its history, which said mementos and archives will be housed in Depot Museum owned by the City.
- 3) Act in an advisory capacity to the Director of the Museum and actively participate in approving and implementing new or revised Museum activities and events.
- 4) Act in an advisory capacity to the volunteers who maintain and operate the "O" gauge model train exhibit. Any expenditures over \$250.00 must be approved by the Board.
- 5) Assist the City in obtaining proper and suitable items to be part of this Museum-Archive relating to the Depot and/or the Town of Foley.

SECTION 7: This scope is made a permanent part of this resolution upon adoption and shall become effective immediately upon its adoption as required by law.

PASSED, ADOPTED AND APPROVED THIS 21st day of June 2010.

  
\_\_\_\_\_  
John E. Koniar, Mayor

ATTEST:

  
A. Perry Wilbourne  
City Clerk/Administrator

AGENDA REQUEST FORM

DATE OF WORK SESSION: 06-21-10

DATE OF COUNCIL MEETING: 06-21-10

DEPARTMENT AND PERSON REQUESTING ITEM TO BE PLACED ON AGENDA:  
Bonnie Donaldson

DESCRIPTION OF TOPIC:

Discuss Museum-Archives Board.

IS DOCUMENTATION ATTACHED (See attached list): ☒ Yes ☐ No

SOURCE OF FUNDING: N/A

Is this a budgeted item? ☐ Yes ☐ No

If budgeted, is this a capital purchase, capital project, special fund or in the Capital Purchase Reserve? \_\_\_\_\_

Please provide the budgeted amount: \$ \_\_\_\_\_ Account No. \_\_\_\_\_

Please provide the amount requested: \_\_\_\_\_

\_\_\_\_\_ Do Not Write Below This Line \_\_\_\_\_

Verified by the Finance Department:

Verified by: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk's Office: Received by: V/S Date: 6-11-10 Time: 9:45

If this is a capital purchase or capital reserve purchase, attach the required forms approved by Finance. (See back.)