Capital Purchase Worksheet

Directions:
Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval.

Submitted by: Leslie Gahagan

Date Submitted: 5-May-22

Is this purchase listed as a capital purchase in the approved budget? Yes

What amount is approved in the budget for this purchase? $6,000

Description of the item and why the item is needed at this time.
Vita Course Equipment
The Nature Parks Department has added a memorial tree trail with areas for vita course equipment.
The two exercise areas are already very popular and in use. We would like to install the 5 other equipment pieces plus instructional signage prior to the summer.

Can your job be performed without the purchase of this item? Please explain below.
Yes. We will be the first full exercise course in Foley though.

Have you obtained any quotes on the purchase to determine if it will come in, at, or below budget? If so, please attach.
Yes. We have looked at multiple suppliers, but Outdoor-Fitness was the most afforadable and simplest products.
Attached is a cost sheet with the 5 stations of equipment. The price after shipping is $5801.00.

Is this to replace a current capital asset? No
If so please list below the item being replaced and why it can not be used any longer.

How do you plan to dispose of the item that is being replaced?

Approval by City Administrator

Signature and Date

Approval by Council President J.W. Trawick 5.5.22

Signature and Date