

Capital Project Worksheet

Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval.

Submitted by: Prisila Hughes

Date Submitted: 2/2/2024

Is this project listed on the capital projects plan in the approved budget? Yes

What amount is approved in the plan for this project? 500,000

In what year is this project shown to begin in the plan? 2024

Description of the project and why the project needs to be completed at this time.

For the design of the caffin commercial kitchen. The market is seeking the council's approval to move forward with McCoullough Architecture.

Can your job be performed without the completion of this project? Please explain below.

Without the approval of the proposal CAFFM would be unable to move forward with the project.

If the proposal is not approved at this time, cost to complete would likely increase making it impossible to complete within the budget.

Will not completing this project cause a public safety issue? Please explain below.

No. Mccullough Architecture has been assigned the task of overseeing the entire project, from its inception to its completion. Having one company handle everything means continuity on safety issues.

Do you expect to come in, at, or under budget on this project? Please explain below.


We intend to come in at budget. This is primarily due to having McCoullough Architecture take on this project.

Is there a grant associated with this project?

If so please list below the grant amount and the match required by the City.

There is currently no grant associated with this project.

Approval by City Administrator

 2/5/24
Signature and Date

Approval by Council President

 2-5-24
Signature and Date

If you need an account number/project number in order to complete your Agenda Item, forward this signed form to Miranda Bell (mbell@cityoffoley.org) and to Sue Steigerwald (ssteigerwald@cityoffoley.org)

*****THIS COMPLETED FORM MUST BE ATTACHED TO THE AGENDA ITEM IN LEGISTAR*****