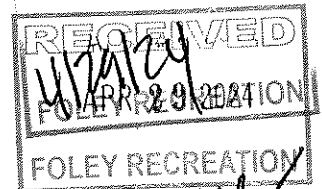


Added to calendar: 4/29/24
Added to Legistar: 4/29/24
Legistar file #: 24-0292
Agenda Date: 5/1/24
Foley



APPLICATION TO USE CITY PARK

Foley Recreation Department
121 N. Alston Street Foley, AL 36535
(251) 970-5020 kellis@gmail.com www.foleyrecreation.com

Applications must be received at least three weeks prior to the event.

Park Requesting: Max Griffin
Name: American Legion Post 99
Address: 21015 McKenzie / PO Box 182 Foley
Phone No: 251-943-3114 Email: legion99@qnetel.com
Type of Event: Memorial Day Ceremony

Description of all activities/facilities involved (include whether food or beverages will be served, tents erected, music, power requirement, etc.) The use of propane grills are NOT allowed in our parks.

Need Stage + Sound system
Speakers

Memorial for all fallen Veterans
Date of Event: 5/27/2024

Time of Event: From 9:30 To: 12:00
(including set up and clean up)

Maximum Number of Persons: unknown open to public

Signature of Applicant: Aulene Madden Date: 4/26/2024

Section 94 of the Constitution of Alabama prohibits municipalities from granting their credit, money or any other "thing of value" in aid of a private individual, corporation, or association. Thus, there is a prohibition on allowing private commercial use of a public park.

One exception to this rule is that municipalities can grant franchises or licenses to conduct business on public property, and municipalities can lease public property.

CITY OF FOLEY
STAGE RESERVATION FORM

This contract between the City of Foley (PERMITTOR), and American Legion #99
(PERMITTEE) entered into this 27 day of May, 2024
enable the PERMITTEE to reserve the portable stage for use on City of Foley property.

A. The following usage fee has been received by the City of Foley Recreation Department:

Stage Rental Fee is \$50.00 per day \$ _____ *

TOTAL \$ _____ *

B. Stage use is for Memorial Day Event for Veterans

C. Time of use is from 10AM - Noon on 27th of May, 2024

D. Name of person in charge of activity:

Name Van Hubbard Phone 251-999-0338

Address 2101 S McKenzie Street Foley AL

[Signature]
Signature of Authority Requesting Use

Recreation Department Signature

4/26/2024
Date of Contract

* Please Waive Fees

Event Details

Event Title: Memorial Day Ceremony

Purpose:

Athletic/Recreation

Outdoor Market

Parade*

Concert/Performance

Festival/Fair

Social

Demonstration*

Road Closure*

*Additional paperwork is required to be submitted directly to Foley PD. Please See Appendix A

Provide a clear statement of the specific reason(s) you believe the event will significantly contribute to and benefit the City of Foley.

Memorial for all fallen Veterans

Provide a clear statement of the opportunity for City-wide citizen participation in the event.

Are there any potential negative impacts to the local business community or surrounding areas?

NO

The City reserves the right to request an Event Application Presentation to staff if they deem the event to have an impact on the surrounding community.

Event Details Continued

Setup Date & Time: _____
Event Start Date: 5/27/2024 Event Start Time: 9:30 Am
Event End Date: 5/27/2024 Event End Time: 12:00
Clean-up Date & Time: 5/27/24

Outdoor entertainment may take place from 8 am – 10 pm, Sunday – Thursday and 8 am – 11 pm on Friday and Saturday.

Main Contact Name: Van Hubbard
Phone Number: 251-979-0338 Backup Phone Number: 251-716-0124 *Pauline Madden*
Email Address: vanhubbard67@gmail.com

Where will the event take place?

Public Property Park Property

Estimated Attendance: Unknown open to public

Estimated Attendance Previous Year: _____

Estimated Attendance During Peak: _____

Event Website/Facebook Page: _____

Event Promoter (if other): _____

Is this a repeat event for the City? _____

Will the event include any of the following?

- | | |
|--|---|
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Mobile Food Vendors |
| <input type="checkbox"/> Generators | <input type="checkbox"/> Street Closure |
| <input type="checkbox"/> Live Entertainment | <input type="checkbox"/> Parade |
| <input type="checkbox"/> Tents | <input type="checkbox"/> Tents over 400 sq. ft. |
| <input type="checkbox"/> Alcohol | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Petting Zoo, Carnival, Circus, Inflatables (if yes additional insurance will be required) | |
| <input type="checkbox"/> Open Flames of Any Type | |

Required Documents (continued)

Waste Management Plan

- Consideration must be given at all times to how waste generated by event will be managed by Event Organizer. Depending on the details of your event, you may be required to develop a Waste Management Plan. Please note, if waste is left at City venues following an event the cost of removal and clean-up will be passed on to the Event Organizer.

Noise Control Plan

- Please describe the sound equipment that you will use Sound System w/ speakers for the Commander
- Will you be using amplification? Yes No
- What noise sources are anticipated from the event?
 - Pre-recorded
 - Live music/band
 - Acoustics
 - PA System
 - Other _____
- Please provide a list of performers, performance type, music genre, performance times and duration. The complete performance list is required 7 days prior to the event.

Road Closures

- Parades and Road Closures must be approved by City of Foley PD. All events must give substantial notice (60 days) to minimize the risk to your event.

Additional Service Providers

- Provide a complete list all event service providers 7 days prior to event including EMS, Carnival Operators, Portable Toilets, Tables/Tents, Barricades/Traffic, etc. This must also include all food vendors so Foley FD can check for adherence to fire code.

Marketing Materials

- Any signage must comply with the City's Temporary Advertising Signs Policy. Signage must be robust and of good quality. Additional signage may require a permit.
 - Do you wish to erect signage or banners within the City to promote your event
 Yes No
 - Type of signage or banners: _____

Self-Certification Form

I/We, American Legion Post 99, as the event organizer seeking approval to host an event within the City of Foley, acknowledge that the information submitted in this application is true and correct.

I/We accept full responsibility for any damages incurred to City of Foley premises including irrigation lines, electrical lines, water mains, electricity, toilets, pavilion, and other permanent structures as a result of our activities during the specified contract period.

I/We indemnify the City of Foley against any action, suit or proceeding caused by my failure to observe all statutory and or other requirements or as a result of my negligence or willful actions.

I/We will ensure the appropriate liability and other insurances are in place for the activities to be conducted.

I/We understand that I am responsible for obtaining approval from all applicable agencies.

I/We will keep a copy of the completed form on-site during the event to present upon request to any police officer prior to or during the event.

I/We will provide a post event letter to the Mayor and Council to identify the contributions made to the local community.

Signature:

Print Name:

Pauline Madden
Pauline Madden

Date:

4/26/24