



City of Foley, AL

407 E. Laurel Avenue
Foley, AL 36535

Meeting Minutes - Draft

City Council

Tuesday, January 18, 2022

4:00 PM

Council Chambers

Work Session/Council Meeting

Public Hearing

There were no public hearings held.

Call to Order

Council President Wayne Trawick called the meeting to order at 4:01 p.m.

Roll Call

All Council Members were present. Also present : Mayor Ralph Hellmich, City Administrator Mike Thompson, City Clerk Katy Taylor, Fay Krehling, David Thompson, Suzanne Kellams, Logan Eberly, LaDonna Hinesley, Roddy Burkle, Angie Eckman, Bill Swanson, John Jackson, Sue Steigerwald, Jeff Lee, Rachel Spear, Tony Fuqua, David Wilson, Mike Yeater, Lisa Yeater, and Joey Linder.

Present: 5 - Vera Quaites, Richard Dayton, Wayne Trawick, Rick Blackwell and Charles Ebert III

Moment of Silence

A moment of silence was observed.

Pledge of Allegiance

Presentation

[22-0014](#)

Proclamation: Bill Swanson Appreciation

Attachments: [Bill Swanson](#)

Mayor Ralph Hellmich presented Mr. Bill Swanson with a Proclamation to honor his diligent work. Mayor Hellmich reported to Council that the City appreciates Mr. Swanson's dedication in preserving the artifacts from the Holmes Medical Museum. Mayor Hellmich thanked Mr. Swanson for his years of service and wished him a happy retirement.

Discussion Items

There were no discussion items.

Consent Agenda

[22-0018](#)

Work Session/Council Meeting Minutes of January 3, 2022

Attachments: [01-03-2022 Work Session.Council Meeting Minutes](#)

A motion was made by Council Member Vera Quaites, seconded by Council Member Charles Ebert, III, to approve the January 3, 2022 Work Session/Council Meeting Minutes. The motion carried by an unanimous vote.

[22-0019](#)

Departmental Reports

Attachments: [2022 Marketing Quarterly Report Oct 2021 - Dec. 2021](#)
[Tax Report and Permit-Plan Review Dec 2021](#)
[December 2021 CDD Report](#)
[December 2021 PD Report](#)
[December 2021 FD Report](#)

A motion was made by Council Member Vera Quaites, seconded by Council Member Charles Ebert, III, to approve the Departmental Reports. The motion carried by and unanimous vote.

[22-0012](#)

Report of December, 2021, Approved and Paid Bills for the Record

Attachments: [2021-12 Approved & Paid Bills.Expense Approval Report](#)

A motion was made by Council Member Vera Quaites, seconded by Council Member Charles Ebert, III, to approve the paid bills. The motion carried by and unanimous vote.

Additions/Removals/Carry-overs

There were no Additions, Removals or Carry Overs.

Ordinances

[22-0003](#)

(Second Reading) AN ORDINANCE CONSENTING TO THE CONVEYANCE OF REAL PROPERTY BY THE UTILITIES BOARD OF THE CITY OF FOLEY TO BETTY M. STONE

Attachments: [Dyer Rd. Land Purchase and Sale Contract](#)

Council Member Charles Ebert, III, reported to Council that this was a substation for Riviera Utilities, that is no longer in use. Mr. Ebert, III, reported

that the adjacent property owners negotiated to purchase this vacant lot.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Rick Blackwell, that this Ordinance be adopted. The motion carried by an unanimous vote.

Enactment No: 22-2003-ORD

[22-0015](#)

(First Reading) AN ORDINANCE AMENDING ORDINANCE NUMBER 18-2018 AND AUTHORIZING THE USE OF GOLF CARTS ALONG CERTAIN DESIGNATED PATHS

Attachments: [18-2018 ORD](#)
 [Golf Cart Path](#)

Public Safety Director David Wilson requested Council to approve amending Ordinance 18-2018, which designated golf cart approved streets. Mr. Wilson reported to Council that the amended Ordinance will state golf cart paths. Council Member Dayton asked if this included bike paths. Mr. Wilson reported it is designated for golf carts and is a single path. Mr. Wilson also reported that the golf carts will need to be inspected. Council Member Ebert, III, acquisition contingent upon the a of right-of-ways long the path. There was no further discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Charles Ebert, III, to approve the first reading of this Ordinance based upon the right-of-way contingency.

Enactment No:

Resolutions and Other Business

[21-0123](#)

A Resolution Approving The Facade Improvement Incentive Grant Program Amendments

Attachments: [Proposed Amendments FACADE GRANT application 1 5 22 \(1\)](#)

City Administrator Mike Thompson requested Council to accept the modifications of the Facade Grant. Mr. Thompson reported to Council that there are several modifications, including removable items such as flower pots, benches, and outdoor seating. Mr. Thompson reported the projects must begin within ninety days of the Council's approval and be completed within six months from the start date. Mr. Thompson also reported that applicants can request one extension of ninety days that will be by approved staff. Mr. Thompson also reported there is a modification is that the maximum grant is greater of either \$5,000.00 or \$5.00 X number of square feet of the facade facing a named public right-of-way equal to the maximum grant amount.

Mayor Ralph Hellmich reported to Council that the goal is to preserve the heart and soul of Downtown Foley. Mayor Hellmich also reported that he would like to suggest sending out the modifications of the Facade Grant to business owners in Downtown Foley. There was no further discussion on this item.

A motion was made by Council Member Rick Blackwell, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 22-1007-RES

[22-0013](#)

A Resolution Approving A One Day Members Only Pop Up Local Arts And Crafts Show

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 22-1008-RES

[22-0016](#)

A Resolution Approving to Purchase Equipment to Outfit 12 Vehicles

Attachments:

[CDW GOV QUOTE](#)

[COMM INTL QUOTE](#)

[GULF STATES AR QUOTE](#)

[HAYNES COLORADO EQUIP QUOTE](#)

[HAYNES MALIBU EQUIP QUOTE](#)

[HAYNES TAHOE EQUIP QUOTE](#)

[STOP STICK QUOTE](#)

[CAPITAL PURCHASE WORKSHEET](#)

[Stop Stick, Ltd. sole source letter-FoleyPD- AL](#)

[WAYNE APPROVAL EMAIL](#)

[THOMPSON APPROVAL EMAIL](#)

[UPDATED STALKER RADAR QUOTE](#)

Commander/Patrol Division Tony Fuqua requested Council to approve the purchase of equipment to outfit twelve Police vehicles. Mr. Fuqua reported to Council that this equipment will not exceed the budgeted amount of \$140,000.00 and that the estimated time of delivery is by the end of April 2022. There was no further discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 22-1009-RES

[22-0017](#)

A Resolution Accepting an Unbudgeted Donation from Ascend Performance Materials for the Foley Fire Department

Public Safety Director David Wilson reported to Council that Ascend Performance Materials awarded the Foley Fire Department \$5,000.00. Mr. Wilson is requested Council to approve the Fire Department to use the

donation to purchase weather radios for the Senior Citizens in our City. There was no further discussion on this item.

A motion was made by Council Member Rick Blackwell, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 22-1010-RES

[22-0020](#)

A Resolution To Amend Resolution 21-1368 Declaring Primary Source Vendors For The Foley Public Library

Attachments: [Resolution 1368](#)

Library Director John Jackson is requesting from Council to amend Resolution 21-1368 so that the Library could have two additional primary vendors to purchase books for the Library. There was no further discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 22-1011-RES

[22-0022](#)

Resolution Approving Going to Bid and Purchasing Electric Vehicles for Public Works and Commercial Sanitation.

Attachments: [PW & SANI \(4012\) Electric Trucks Cap Purch Wrksht.xlsx](#)
 [Approval Email - PW & SANI \(4012\) Electric Trucks.pdf](#)

Logan Eberly requested Council to approve the bidding process to purchase two electric vehicles for the Public Works Department and Commercial Sanitation. Mrs. Eberly also reported to Council that this would be a capital purchase. There was no further discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 22-1012-RES

[22-0023](#)

A Resolution Approving the Application for the Will Eisner Graphic Novel Grants for Libraries

Attachments: [Will Eisner Grant 1 22](#)

Library Director John Jackson requested Council to approve the application process for this grant. Mr. Jackson reported to Council that the Library would be able to purchase graphic novels for \$4,000.00. Mr. Jackson also reported to Council that in addition to this grant, the Library would receive graphic novels worth \$3,000.00 and there is no local match required. There was no further discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by

an unanimous vote.

Enactment No: 22-1013-RES

[22-0024](#)

A Resolution Waiving Fees for the Use of Heritage Park and Pavilion on Friday, March 11, 2022 for a Pre-Sell Ticketed Event for South Baldwin Chamber Foundation

Attachments: [Letter City of Foley Park Use & Liquor - addition request for Friday night](#)

Rachel Spear from South Baldwin Chamber Foundation requested Council to approve waiving fees for the use of Heritage Park and Pavilion. Mrs. Spear reported to Council that this kick-off event would be on Friday, March 11, 2022. Mrs. Spear also reported that the event would provide entertainment, food trucks, and the sale of beer and wine to the public, tickets for this event will be pre-sold. There was no further discussion on this item.

A motion was made by Council Member Vera Quaites, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 22-1014-RES

[22-0025](#)

A Resolution Approving the Request to Go to Bid for a New Electric Truck for the Community Development Inspections Department

Attachments: [Capital Purchase Worksheet](#)

Logan Eberly is requesting Council to approve beginning the bidding process for an electric truck for the Community Development Department. There was no further discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 22-1015-RES

[22-0026](#)

A Resolution Amending The Pay Classification Plan For Job Analysis In The Financial Services Division Of General Government

Attachments: [Job Analysis Summary - Deputy Finance Director](#)
[Job Analysis Summary - Accounting Technician](#)
[Job Analysis Summary - Accounts Payable Specialist](#)
[Pay Classification Plan - Effective 01-03-2022](#)

Human Resource Director Suzanne Kellams requested Council to approve the pay classification plan in the Financial Services Division of General Government. Mrs. Kellams reported that performing the job analysis resulted in job title changes and pay range upgrades. Mrs. Kellams also reported that the pay classification is budget neutral. There was no further discussion on this item.

A motion was made by Council Member Vera Quaites, seconded by Council

Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 22-1016-RES

[22-0027](#)

A Resolution Approving Application for the FY2022 Alabama Historic Commission Certified Local Government Grant

Attachments: [FY22 CLG Grant Instructions](#)

Logan Eberly requested Council to approve for Community Development Department to apply for the Alabama Historic Commission Local Certified Government Grant. Mrs. Eberly reported that if approved, this grant would be used towards training. There was no further discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 22-1017-RES

[22-0028](#)

A Resolution Requesting Permission to Advertise and Solicit Bids for the Downtown Area Resurfacing Project

Attachments: [Approving Resolution 21-1246](#)
 [Sawgrass Estimate](#)

City Administrator Mike Thompson requested Council to approve the bidding process for this resurfacing project. Mr. Thompson reported that the City had a preliminary estimate in July 2021. Mr. Thompson also reported that this project also includes resurfacing a disrepair tennis court and converting it into a basketball court. There was no further discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 22-1018-RES

[22-0030](#)

A Resolution Waiving Fees for the Use of Heritage Park and Pavilion for Pastor Juan C. Moreno and Summit Church in Foley for an Evangelical Crusade

Attachments: [Summit Church - Pastor Juan Moreno](#)

There was no discussion on this item.

A motion was made by Council Member Vera Quaites, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 22-1019-RES

[22-0031](#)

A Resolution to Approve a Variance for a Mudbugs & Margaritas Festival hosted by Lisa Yeater in Heritage Park

Attachments: [Mudbugs & Margaritas Festival](#)

Recreation Director David Thompson requested Council to approve the rental of Heritage Park for an event that is planned for April 2, 2022. Mr. Thompson introduced the Event Coordinators, Mike and Lisa Yeater. Mr. Thompson also reported that Mr. and Mrs. Yeater were the Coordinators for the Chocolate and Cheese Festival, which was a huge charitable success. There was no further discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 22-1020-RES

[22-0032](#)

A Resolution to Accept the Bid for the Mel Roberts Park Pavilion Project and Request a Budget Increase

Attachments: [Bid Tab - Mel Roberts Park](#)
 [Increase Capital Budget Form](#)
 [Mike's Approval](#)

Recreation Director David Thompson requested Council to approve the budget increase for this project due to the increased cost of lumber. Mr. Thompson reported that he would like to move forward on this project as soon as possible. There was no further discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 22-1021-RES

Mayor's Comments

Mayor Ralph Hellmich reported to Council that City Administrator Mike Thompson is working with the Department Directors on a sufficient tracking system to better inform everyone about the City's various projects. Mayor Hellmich also reported to Council that the City is working with Chad Watkins to design a lay out of the East side of the park for an electrical upgrade. Mayor Hellmich thanked Council for moving forward with the City projects.

Visitor Comments

Recreation Director David Thompson introduced the City's new Parks and Recreation Director Jeff Lee. Mayor Hellmich and Council welcomed Mr. Lee to the City of Foley.

Rachel Spear reported to Council that she wanted to thank the City for supporting the South Baldwin Chamber Foundation and the Balloon Festival. Mrs. Spear also reported that South Baldwin Chamber Foundation received the Tourism End of The Year Award at the Governor's Conference. Mrs. Spear reported to Council that she looks forward to working with Mr. Thompson and

Mr. Lee. Mayor Hellmich and Council congratulated South Baldwin Chamber Foundation for the award.

Adjournment

A motion was made by Council Member Rick Blackwell, seconded by Council Member Charles Ebert, III, to adjourn the meeting. The motion carried by an unanimous vote.

The meeting adjourned at 4:51 p.m.